

**Risk Disclaimer: All Investments in mutual fund are subject to market risks. The NAV of Units may go down or up based on the market conditions. The investors are advised in their own interest to carefully read the contents of the Offering Document, in particular the Investment Policies mentioned in clause 2.1.1 Risk Factors mentioned in clause 2.4, Taxation Policies mentioned in Clause 7 and Warnings in Clause 9 before making any investment decision.**

## **OFFERING DOCUMENT OF**

### **ABL Special Savings Fund (ABL-SSF)**

**(An Open End Capital Protected Scheme)**

**Last Updated till June 25, 2021  
through SOD-5**

**MANAGED BY**

**ABL Asset Management Company Limited**

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**OFFERING DOCUMENT OF**

**ABL Special Savings Fund (ABL-SSF)**

**MANAGED BY**

**ABL Asset Management Company Limited**

**An Asset Management Company Registered under the Non-Banking Finance Companies  
(Establishment and Regulation) Rules, 2003**

**Date of Publication of Offering Document Dated August 23, 2019**

**Pre-IPO Date: September 17, 2019**

**IPO Date: September 18, 2019**

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The ABL Special Savings Fund (the Fund/the Scheme/the Trust/the Unit Trust/ABL-SSF) has been established through a Trust Deed (the Deed) dated May 29, 2019 under the Trust Act, 1882 entered into and between **ABL Asset Management Company Limited (AMC)**, the Management Company, and **Central Depository Company of Pakistan Limited (CDCPL)**, the Trustee.

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**REGULATORY APPROVAL AND CONSENT**

**Approval of the Securities and Exchange Commission of Pakistan**

The Securities and Exchange Commission of Pakistan (SECP) has authorized the offer of Units of Allocation Plans under **ABL Special Savings Fund** has registered ABL-SSF as a notified entity under the Non-Banking Finance Companies and Notified Entities Regulations 2008 ("Regulations") vide letter No.SCD/AMCW/ABL-AMC/428/2019 dated May 29, 2019 SECP has approved this Offering Document under the Regulations vide Letter No. SCD/AMCW/ABL-AMC/27/2019 dated July 30, 2019.

**It must be clearly understood that in giving this approval, SECP does not take any responsibility for the financial soundness of the Fund nor for the accuracy of any statement made or any opinion expressed in this Offering Document.**

**Offering Document**

This Offering Document sets out the arrangements covering the basic structure of the ABL Special Savings Fund (ABL-SSF) (the "Fund", the "Scheme"). It sets forth information about the Fund and Allocation Plans that a prospective investor should know before investing in any class of Unit of the Fund. The provisions of the Trust Deed, the Rules, the Regulations, circulars, directives etc. as specified hereafter that may be issued from time to time by the Commission to govern this Offering Document.

If prospective investor has any doubt about the contents of this Offering Document, he/she/it should consult one or more from amongst their investment advisers, legal advisers, bank managers, stockbrokers, or financial advisers **to seek independent professional advice.**

**Investors must recognize that the investments involve varying levels of risk. The portfolio of the Fund consists of investments that are subject to market fluctuations and risks inherent in all such investments. Neither the value of the Units in the Fund nor the dividend declared by the Fund is, or can be, assured. Investors are requested to read the Risk Disclosure and Warnings statement contained in Clause 2.5 and Clause 9 respectively in this Offering Document.**

**Filing of the Offering Document**

The Management Company has filed a copy of the Offering Document signed by the Chief Executive along with the Trust Deed with SECP. Copies of the following documents can be inspected at the registered office of the Management Company or the place of business of the Trustee:

- (1) License No. **AMCW/03/ABLAMC/AMS/02/2017** dated **February 17, 2017** granted by SECP to **ABL Asset Management Company Limited** to carry out Asset Management Services;

- (2) SECP's Letter No. **SCD/AMCW/ABL-AMC/427/2019** dated **May 29, 2019** approving the appointment of **Central Depository Company of Pakistan Limited (CDCPL)** as the Trustee of the Fund;
- (3) Trust Deed (the Deed) of the Fund;
- (4) SECP's Letter No. **SCD/AMCW/AML-AMC/428/2019** dated **May 29, 2019** registering the Fund in terms of Regulation 44 of the NBFC and Notified Entities Regulations 2008;
- (5) Letters dated **May 14, 2019** from **M/s. A F. Ferguson & Co. (Chartered Accountants)**, Auditors of the Fund, consenting to the issue of statements and reports;
- (6) Letter from M/s. Ijaz Ahmed & Associates, Legal Advisers of the Fund, consenting to act as adviser;
- (7) SECP's letter No. **SCD/AMCW/ABLAMC/27, 2019** approving this Offering Document.

## **1. CONSTITUTION OF THE SCHEME**

### **1.1 Constitution**

The Fund is an open-end Fund and has been constituted by a Trust Deed entered into at Lahore on May 29, 2019 between:

**ABL Asset Management Company Limited**, a Non-Banking Finance Company incorporated under the Companies Ordinance, 1984 (the "Ordinance") and licensed by SECP to undertake asset management services, with its principal place of business at Plot # 14, Main Boulevard, DHA Phase-6, Lahore, as the Management Company; and

**Central Depository Company of Pakistan Limited**, a public limited company incorporated under the Companies Ordinance, 1984, and registered by SECP to act as a Trustee of the Collective Investment Scheme, having its registered office at CDC House, 99-B Block 'B' S.M.C.H.S., Main Shahrah-e-Faisal, Karachi, as the Trustee.

### **1.2 Trust Deed (the "Deed")**

The Deed is subject to and governed by the Non-Banking Finance Companies (Establishment and Regulations) Rules, 2003 and Non-Banking Finance Companies and Notified Entities Regulations, 2008, Securities Act 2015, Companies Act 2017 and all other applicable laws and regulations. The terms and conditions in the Deed and any supplemental deed(s) shall be binding on each Unit Holder. In the event of any conflict between the Offering Document and the Deed the latter shall supersede and prevail over the provisions contained in this Offering Document. In the event of any conflict between the Deed and the Rules or Regulations and Circulars issued by SECP, the latter shall supersede and prevail over the provisions contained in the Deed.

### **1.3 Modification of Trust Deed**

The Trustee and the Management Company, acting together and with the approval of SECP shall be entitled by supplemental deed(s) to modify, alter or add to the provisions of the Deed to such extent as may be required to ensure compliance with any applicable laws, Rules and Regulations.

Where the Deed has been altered or supplemented, the Management Company shall duly notify to the Unit Holders and post on their official website.

### **1.4 Duration**

The duration of the Fund is perpetual. However, SECP or the Management Company may wind it up or revoke, on the occurrence of certain events as specified in the Regulations or clause no.10.4 of this document.

### **1.5 Trust property**

The aggregate proceeds of all Units issued from time to time by each of the Allocation Plans after deducting Duties and Charges, Transactions Costs and any applicable Sales Load, shall constitute part of the Trust Property and includes the Investment and all income, profit and other benefits arising therefrom and all cash, bank balances and other assets and property of every description for the time being held or deemed to be held upon trust by the Trustee for the benefit of the Unit Holder(s) pursuant to the Deed but does not include any amount payable to the Unit

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Holders as distribution. However any profit earned on the amount payable to the Unit Holders as distribution shall become part of the Trust Property of the pertinent Allocation Plan.

### **1.6 Offering Document**

The provisions of the Trust Deed, the Rules, the Regulations, Circulars and the Directive issued by the Commission govern this Offering Document. It sets forth information about the Fund that a prospective investor should know before investing in any Unit. Prospective investors in their own interest are advised to carefully read this Offering Document to understand the Investment Policy, Risk Factors, Warning and Disclaimer and should also consult their legal, financial and/or other professional adviser before investing.

### **1.7 Modification of Offering Document**

This Offering Document will be updated to take account of any relevant material changes relating to the Fund. Such changes shall be subject to prior consent of the Trustee and approval from the Securities and Exchange Commission of Pakistan (SECP) and shall be circulated to all Unit Holders and/ or publicly notified by advertisements in the newspapers subject to the provisions of the Rules and the Regulations and duly posted on official website of the Management Company.

### **1.8 Responsibility of the Management Company for information given in this Document**

Management Company accepts the responsibility for the information contained in this Offering Document as being accurate at the date of its publication.

### **1.9 Open – End Fund**

“ABL Special Savings Fund” shall be an open-end Capital Protected Fund that aims to provide competitive regular return with capital preservation on Investments as per respective Allocation Plans by investing in authorized investable avenues in line with the risk tolerance of the Investor. It shall offer Units on a continuous basis during and after the -Pre-IPO & IPO Period; however, term-based plans, may be offered for a limited subscription period.

### **1.10 Structure of Scheme**

- “ABL Special Savings Fund” has been constituted in the form of a Trust Scheme that shall invest in authorized investable avenues as specified in the Investment Policy contained herein and SECP Circular 7 of 2009, as may be amended or substituted from time to time.
- The duration of the Fund is perpetual; however, the underlying Allocation Plans launched may have a fixed maturity or could be perpetual as well.
- The Fund shall offer multiple Allocation Plans, hereafter, investing in authorized investable avenues. However, only one allocation plan i.e. ABL Special Savings Plan-I (ABL-SSF-I) shall be offered initially. Subsequently additional Allocation plans may be launched via Supplemental to this Offering Document with the consent of the Trustee and approval of the SECP.
- Each Allocation Plan will announce separate NAVs which will rank pari passu inter se according to the number of Units of the respective Allocation Plans.
- Investors of the Fund may hold different types of Allocation Plans and may invest in any one or more of the available Allocation Plans.
- Each Investor shall only be liable to pay the Offer Price of the Unit under the Allocation Plan(s) subscribed by him and no further liability shall be imposed on him in respect of Unit(s) held by him except a Contingent Load or Back End Load (Deferred Sales Load) which may be applicable on redemption on certain classes of Units of respective Allocation Plan(s) as described in “Annexure B” of the Offering Document.
- The minimum size of the Scheme shall be of such amount as specified in the Regulations.

### **1.11 Pre-IPO, IPO and Subscription period**

Initial Offer is made during the Pre-IPO & IPO Period which will be 2 Business Day i.e. one (1) day Pre-IPO and one (1) day for IPO and begins at the start of the banking hours on **September 17, 2019** and shall end at the close of business hours on **September 18, 2019**. During the Initial Period, the Units shall be offered at Initial Price. No Units shall be redeemable during the Initial Period of Offer.

Subscription Period will commence from close of the IPO Period and would be offered from September 19, 2019 to September 20, 2019. The Units shall then be offered at Prevailing NAV of the respective allocation Plan during this period and redemption will be allowed during Subscription Period without any charge of Back-end and Contingent load.

### **1.12 Transaction in Units after Subscription Period**

- Subsequent to the Subscription Period, the offer of Units of the Allocation Plan(s) at the prevailing NAV shall discontinue. The Units of the Allocation Plan(s) can then be redeemed at the Redemption Price, which shall be calculated on the basis of Net Asset Value (NAV) of each Allocation Plan. The Units will be available for redemption on each Dealing Day. NAV will be published on the Management Company's and MUFAP's website.
- The Management Company may at some future time register the Units of Allocation Plans with a Depository organization, such as the Central Depository Company of Pakistan Limited. Any transactions for de-materialized Units registered with Depository will take place according to the rules and regulations of the depository organization and the constitutive documents of the Fund.
- The Issue and Redemption of Units of one or more than one Allocation Plans may be suspended or deferred by the Management Company under certain circumstances as detailed in Clause 4.11.

### **1.13 Capital Preservation**

The capital preservation is applicable on all investable avenues mentioned in Investment Policy of the respective Allocation Plans.

## **2. INVESTMENT OBJECTIVES, INVESTMENT POLICY, RESTRICTIONS, RISK DISCLOSURE AND DISCLAIMER**

### **2.1 Investment Objective**

ABL Special Savings Fund shall be an open-end Capital Protected Fund that aims to not only provide its unit-holders capital preservation but competitive regular returns from a portfolio of fixed income investments in line with the risk tolerance of the Investor.

### **2.2 Allocation Plans**

The following Plans are offered under this Offering Document:

1. The ABL Special Savings Plan-I (ABL-SSF-I)
2. <sup>1</sup>[The ABL Special Savings Plan-II (ABL-SSF-II)]
3. <sup>2</sup>[The ABL Special Savings Plan-III (ABL-SSF-III)]
4. <sup>3</sup>[The ABL Special Savings Plan-IV (ABL-SSF-IV)]
5. <sup>4</sup>[The ABL Special Savings Plan-V (ABL-SSF-V)]

The Management Company may provide additional and/or amend existing Allocation Plans with prior approval of the Commission, and may announce the same by Supplementary Offering Documents as covered in clause 2.2.8.

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<sup>1</sup> Added vide 1<sup>st</sup> Supplemental Offering Document dated September 17, 2019

<sup>2</sup> Added vide 2<sup>nd</sup> Supplemental Offering Document dated September 27, 2019

<sup>3</sup> Added vide 3<sup>rd</sup> Supplemental Offering Document dated October 30, 2019

<sup>4</sup> Added vide 4<sup>th</sup> Supplemental Offering Document dated February 25, 2021

**2.2.1 Investment Objectives of Allocation Plan**

The “ABL Special Savings Plan-I (ABL-SSF-I)” is an Allocation Plan under “ABL Special Savings Fund” with an objective to earn competitive regular return with capital preservation for unit holders who held their investment within Plan for Twenty Four (24) months from commencement of Life of Plan.

<sup>1</sup>[The “ABL Special Savings Plan-II (ABLSSP-II)” is a perpetual Allocation Plan under “ABL Special Savings Fund” with an objective to earn competitive return with capital protection for unit holders who retain their investment in the Plan for a period of Six (6) months or more from date of their investments in the Plan.]

<sup>2</sup>[The “ABL Special Savings Plan-III (ABLSSP-III)” is a perpetual Allocation Plan under “ABL Special Savings Fund” with an objective to earn competitive return with capital protection for unit holders who retain their investment in the Plan for a period of Twenty four (24) months or more from date of their investments in the Plan.]

<sup>3</sup>[The “ABL Special Savings Plan-IV (ABLSSP-IV)” is an Allocation Plan under “ABL Special Savings Fund” with an objective to earn competitive return with capital protection for unit holders who retain their investment in the Plan for a period of Twenty four (24) months or more from the commencement of Life of Plan.]

<sup>4</sup>[The “ABL Special Savings Plan-V (ABLSSP-V)” is an Allocation Plan under “ABL Special Savings Fund” with an objective to earn competitive return with capital protection for unit holders who retain their investment in the Plan for a period of Twenty four (24) months or more from date of their investment in the Plan, subject to conditions mentioned hereinafter.]

**2.2.2 The Benchmark of the allocation Plan is as follows:**

Plan	Benchmark
ABL Special Savings Plan-I (ABL-SSF-I)	Average of 6 Months PKRV Rates. (Category of Fund – Capital Protected Scheme)
<sup>1</sup> [ABL Special Savings Plan-II (ABL-SSF-II)]	Average of 3 Months PKRV Rates. (Category of Fund – Capital Protected Scheme)]
<sup>2</sup> [ABL Special Savings Plan-III (ABL-SSF-III)]	Average of 6 Months PKRV Rates. (Category of Fund – Capital Protected Scheme)]
<sup>3</sup> [ABL Special Savings Plan-IV (ABL-SSF-IV)]	Average of 1 Month PKRV Rates. (Category of Fund – Capital Protected Scheme)]
<sup>4</sup> [ABL Special Savings Plan-V (ABL-SSF-V)]	Average of 6 Months PKRV Rates. (Category of Fund – Capital Protected Scheme)]

**2.2.3 Addition, Removal or Changes to existing Allocation Plans:**

The Management Company may remove or amend Allocation Plans with prior consent of the Trustee and approval of the Commission, and may announce the same by a Supplementary Offering Document(s), giving 90 days prior notice to the Unit Holders as specified in the regulation. Management Company may add new plans with prior consent of the Trustee and the commission.

**2.2.4 Asset Allocation in Allocation Plans**

For “ABL Special Savings Plan-I (ABL-SSF-I)”, <sup>1</sup>[“ABL Special Savings Plan-II (ABL-SSF-II)”], <sup>2</sup>[“ABL Special Savings Plan-III (ABL-SSF-III)”], <sup>3</sup>[“ABL Special Savings Plan-IV (ABL-SSF-IV)”], & <sup>4</sup>[“ABL Special Savings Plan-V (ABL-SSF-V)”], the Management Company shall actively manage the allocations, from time to time, subject to the specified limits as per Clause 2.2.9.

<sup>1</sup> Added vide 1<sup>st</sup> Supplemental Offering Document dated September 17, 2019

<sup>2</sup> Added vide 2<sup>nd</sup> Supplemental Offering Document dated September 27, 2019

<sup>3</sup> Added vide 3<sup>rd</sup> Supplemental Offering Document dated October 30, 2019

<sup>4</sup> Added vide 4<sup>th</sup> Supplemental Offering Document dated February 25, 2021



- 2.2.5 Accounts for “Trust Property of the Scheme” and “Trust Property under Allocation Plans”:** The Trustee shall hold the Trust Property under each Allocation Plan, as well as Trust Property of the Scheme on deposit in a separate account with a scheduled Bank, of minimum rating of AA- (AA minus), or as allowed for “Capital Protected Funds” category from time to time. All Trust Property, except in so far as such cash may, in the opinion of the Management Company, be required for transfer to the Distribution Account or to be kept for meeting the redemption requirements etc, shall be applied by the Trustee from time to time in such Authorized Investments as may be directed by the Management Company, subject to the provisions of the Deed, the Offering Document and the Regulations.
- 2.2.6 Divestment of Investments:** Any Investment may at any time be divested at the discretion of the Management Company either in order to invest the proceeds of the sale in other authorized investments or to provide funds required for the purpose of any provision of the Deed or in order to retain the proceeds of sale in cash deposit as aforesaid or any combination of the aforesaid. Any Investment, which ceases to be an Authorized Investment, would be divested within such period as the Management Company determine to be in the best interest of the Unit Holders after acquiring approval of the Commission under intimation to the Trustee.
- 2.2.7 Exposure limits for “Trust Property of Scheme” and “Trust Property under Allocation Plan(s)”:** The Trust Property of the Scheme and the Trust Property under Allocation Plans shall be subject to such exposure limits as are provided in the Regulations or the Commission’s relevant circulars, directives and notifications, provided that the Management Company shall have a period of Fifteen (15) days from the date the exposure limits are breached to bring the Fund into compliance with the exposure limits if the deviation is due to appreciation, depreciation or disposal of any Investment.
- 2.2.8 Fund category and applicable exposure limits:** The Fund is categorized as a Capital Protected Fund and would be subject to the relevant exposure limits as specified in the Commission Circular No. 7 of 2009 (as amended or substituted from time to time) dated March 6, 2009, the Rules, the Regulations or any such direction or circular issued by the Commission from time to time.

**2.2.9 “ABL Special Savings Plan- I (ABLSSF- I)”**

**Investment Policy:**

- a) The allocation plan will be actively allocated between authorized investable avenues.
- b) Active Allocation means that the Management Company may, from time to time, change the allocations in the authorized investable avenues based on the Fund Manager’s outlook for the asset-classes.
- c) Initially, the Management Company may seek to invest in the following authorized investable avenues mentioned below:

**Authorized Investment Table:**

Authorized Investable Avenues	Exposure Limit %		Rating	Maximum Maturity
	Minimum	Maximum		
PIBs	0%	100%	N/A	Maturity of single instrument shall not exceed 5 years & Weighted Average Maturity shall not exceed 4 years
Term Deposit Receipts	0%	100%	AA- & Above	12 months for (Single Instrument & Weighted Average Maturity)
Treasury Bill	0%	100%	N/A	12 months for (Single Instrument & Weighted Average Maturity)
“Cash & Cash Equivalent (including T-Bill and GOP Ijarah Sukuks)”	0%	100%	AA- & Above	Not exceeding 90 days

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- d) The Management Company may invest or divest in/ from authorized investable avenues mentioned in 2.2.9(c) above. The Management Company may also invest in any other investable avenue available to it, as categorized according to SECP Circular 7 of 2009 with the prior approval of the SECP, in the above mentioned asset class and comply with the requirements of clause 2.2.9(b) above.

### <sup>1</sup>["**ABL Special Savings Plan- II (ABLSSF- II)**"]

#### **Investment Policy:**

- a) The allocation plan will be actively allocated between authorized investable avenues.
- b) Active Allocation means that the Management Company may, from time to time, change the allocations in the authorized investable avenues based on the Fund Manager's outlook for the asset-classes.
- c) Initially, the Management Company may seek to invest in the following authorized investable avenues mentioned below:

#### **Authorized Investment Table:**

Authorized Investable Avenues	Exposure Limits (in %)		Rating	Maximum Maturity*
	Minimum	Maximum		
Bank Placements/Term Deposit Receipts with Banks	0%	50%	'AA-' & Above	3 months for Single Instrument Maturity & weighted average maturity
Treasury Bills	0%	100%	N/A	6 months for Single Instrument Maturity & weighted average maturity
Cash & Cash equivalents	0%	100%	'AA-' & Above	Not exceeding 90 days

- d) The Management Company may invest or divest in/ from authorized investable avenues mentioned in 2.2.9(c) above. The Management Company may also invest in any other investable avenue available to it, as categorized according to SECP Circular 7 of 2009 with the prior approval of the SECP, in the above mentioned asset class and comply with the requirements of clause 2.2.9(b) above.

#### **Note:**

- The per party & group exposure limits given in regulations 55 (5) of the NBFC regulations, 2008 shall not be applicable on money market component invested in savings accounts and term deposits.
- Weighted average maturity of Plan's assets shall not exceed **90 days on rolling basis.**]

<sup>1</sup> Added vide 1<sup>st</sup> Supplemental Offering Document dated September 17, 2019

<sup>2</sup>["ABL Special Savings Plan- III (ABLSSF- III)"]

**Investment Policy:**

- a) The allocation plan will be actively allocated between authorized investable avenues.
- b) Active Allocation means that the Management Company may, from time to time, change the allocations in the authorized investable avenues based on the Fund Manager's outlook for the asset-classes.
- c) Initially, the Management Company may seek to invest in the following authorized investable avenues mentioned below:

**Authorized Investment Table:**

Authorized Investable Avenues	Exposure Limits (in %)		Rating	Maximum Maturity*
	Minimum	Maximum		
PIBs	0%	100%	N/A	Maturity of single instrument shall not exceed 120 months & Weighted Average Maturity shall not exceed 48 months
Treasury Bill	0%	100%	N/A	12 months for (Single Instrument & Weighted Average Maturity)
Bank Placements/Term Deposit Receipts with Banks	0%	100%	'AA-' & Above	12 months for (Single Instrument & Weighted Average Maturity)
Cash & Cash equivalents(including Fixed Income Securities and Money Market Placements)	0%	100%	'AA-' & Above	Not exceeding 90 days

- d) The Management Company may invest or divest in/ from authorized investable avenues mentioned in 2.2.9(c) above. The Management Company may also invest in any other investable avenue available to it, as categorized according to SECP Circular 7 of 2009 with the prior approval of the SECP, in the above mentioned asset class and comply with the requirements of clause 2.2.9(b) above.

**Note:**

- The per party & group exposure limits given in regulations 55 (5) of the NBFC regulations, 2008 shall not be applicable on money market component invested in savings accounts and term deposits.]

<sup>3</sup>["ABL Special Savings Plan- IV (ABLSSF- IV)"]

**Investment Policy:**

- a) The allocation plan will be actively allocated between authorized investable avenues.
- b) Active Allocation means that the Management Company may, from time to time, change the allocations in the authorized investable avenues based on the Fund Manager's outlook for the asset-classes.
- c) Initially, the Management Company may seek to invest in the following authorized investable avenues mentioned below:

<sup>2</sup> Added vide 2<sup>nd</sup> Supplemental Offering Document dated September 27, 2019

<sup>3</sup> Added vide 3<sup>rd</sup> Supplemental Offering Document dated October 30, 2019

**Authorized Investment Table:**

Authorized Investable Avenues	Exposure Limits (in %)		Rating	Maximum Maturity*
	Minimum	Maximum		
PIBs	0%	100%	N/A	Maturity of single instrument shall not exceed 60 months Weighted Average Maturity shall not exceed 48 months
Treasury Bill	0%	100%	N/A	12 months for (Single Instrument & Weighted Average Maturity)
Bank Placements/Term Deposit Receipts with Banks	0%	100%	'AA-' & Above	12 months for (Single Instrument & Weighted Average Maturity)
Cash & Cash equivalents(including Fixed Income Securities and Money Market Placements)	0%	100%	'AA-' & Above	Not exceeding 90 days

- d) The Management Company may invest or divest in/ from authorized investable avenues mentioned in 2.2.9(c) above. The Management Company may also invest in any other investable avenue available to it, as categorized according to SECP Circular 7 of 2009 with the prior approval of the SECP, in the above mentioned asset class and comply with the requirements of clause 2.2.9(b) above.

**Note:**

- The per party & group exposure limits given in regulations 55 (5) of the NBFC regulations, 2008 shall not be applicable on money market component invested in savings accounts and term deposits.]

<sup>4</sup>["**ABL Special Savings Plan- V (ABLSSF- V)**"]

- a) The allocation plan will be actively allocated between authorized investable avenues.
- b) Active Allocation means that the Management Company may, from time to time, change the allocations in the authorized investable avenues based on the Fund Manager's outlook for the asset-classes.
- c) Initially, the Management Company may seek to invest in the following authorized investable avenues mentioned below:

**Authorized Investment Table:**

Authorized Investable Avenues	Exposure Limits (in %)		Rating	Maximum Maturity*
	Minimum	Maximum		
PIBs	0%	100%	N/A	Maturity of single instrument shall not exceed 120 months  Weighted Average Maturity shall not exceed 60 months

<sup>4</sup> Added vide 4<sup>th</sup> Supplemental Offering Document dated February 25, 2021

Treasury Bill	0%	100%	N/A	12 months for (Single Instrument & Weighted Average Maturity)
Bank Placements/Term Deposit Receipts with Banks	0%	100%	'AA-' & Above	12 months for (Single Instrument & Weighted Average Maturity)
TFCs & Sukuks	0%	50%	'AA-' & Above	Maximum Maturity 120 Months
Commercial Paper(s)/Short Term Sukuks/Bai Muajjal	0%	50%	'AA-' & Above	12 months for (Single Instrument & Weighted Average Maturity)
Cash & Cash equivalents (including Fixed Income Securities and Money Market Placements)	0%	100%	'AA-' & Above	Not exceeding 90 days

- d) The Management Company may invest or divest in/ from authorized investable avenues mentioned in 2.2.9(c) above. The Management Company may also invest in any other investable avenue available to it, as categorized according to SECP Circular 7 of 2009 with the prior approval of the SECP, in the above mentioned asset class and comply with the requirements of clause 2.2.9(b) above.

**Note:**

- The per party & group exposure limits given in regulations 55 (5) of the NBFC regulations, 2008 shall not be applicable on money market component invested in savings accounts and term deposits.]

**2.2.10 Basic features of ABL Special Savings Plan - I (ABL SSF- I)**

- a) Term/ Duration of the Allocation Plan: The duration of the plan is Twenty Four (24) Months from commencement of Life of Plan.
- b) Subscription Period: The allocation plan will be open for subscription from September 19, 2019 to September 20, 2019. During the Subscription Period, Units of the Allocation Plan can be purchased at the prevailing NAV and redeemed at the Redemption Price, which shall be calculated on the basis of Net Asset Value (NAV) of said Allocation Plan. Only Class "A" Units shall be issued to investors at the Initial Offer Price during the Pre-IPO and IPO Period and later at the prevailing NAV during the subscription period.
- c) Front-end Load: 0% to 1.00%\*
- d) Back-end Load (Deferred Sales Load) on withdrawal:

**Nil**

- d) Contingent Load on withdrawal: As stated below, for Twenty Four (24) months from commencement of Life of Plan is as follows:

2% during 1st Year

1% during 2nd Year

\*Management Company may waive the Sales Load fully or partially at its own discretion to any investor.

**<sup>1</sup>[Basic features of ABL Special Savings Plan - II (ABL SSF- II)**

- a) The Term/ Duration of the Allocation Plan is Perpetual. However, the Period for capital protection shall be to the extent of investment retained by investor for the period of 6 months or more in ABLSSP-II.
- b) Subscription Period: The allocation plan will be open for subscription during PreIPO dated September 18, 2019 and IPO dated September 19, 2019 and will remain open for subscription after the close of IPO. Only Class "A" Units shall be issued to investors at the par value during the Pre-IPO and IPO Period and later at the prevailing Offer Price during the subscription period. Profit on PLS accounts in banks will be refunded to investors on pro-rata basis. Units of the Allocation Plan can be redeemed at the Redemption Price, which shall be calculated on the basis of Net Asset Value (NAV) of said Allocation Plan.
- c) Front-end Load: 0% to 2.00%\*
- d) Back-end Load (Deferred Sales Load)

**Nil**

- e) Contingent Load:

**Nil**

\*Management Company may waive the Sales Load fully or partially at its own discretion to any investor

- f) Capital Protection is provided through the investment structure of the allocation plan and not through any undertaking or guarantee by the Management Company or the Trustee. Capital Protection means that the net realizable value of investment of the allocation plan should not fall below the principal investment paid by the Unit Holder subject to the condition that the investment is held for a period of Six (6) months or more from date of investment in the Plan. The capital of the allocation plan is protected only in terms of the base currency i.e. the Pakistani Rupee. In addition, the capital protection is only valid in terms of the current tax and legal environment of Pakistan and is subject to force majeure factors such as bankruptcy of an investment grade or above rated institution or as specified in Clause 11 "Force Majeure" of the Offering Document of ABL-SSF.
- g) During the Pre-IPO & IPO Period the Units shall not be redeemed. Furthermore, the units shall not be redeemable and/or reallocated during the book closure of the Fund.
- h) After the IPO Period all Unit Holders are eligible to purchase & redeem the said Units.
- i) Partial or full redemption during the life of the Plan is allowed.
- j) Capital Protection will not be valid if Units of the allocation plan are redeemed before the completion of six months from the date of investment in the Plan.
- k) Capital Protection is also not valid in case, the Plan is terminated by the Management Company before the completion of initial maturity.]

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<sup>1</sup> Added vide 1<sup>st</sup> Supplemental Offering Document dated September 17, 2019

<sup>2</sup>[Basic features of ABL Special Savings Plan - III (ABL SSF- III)]

a) The Term/ Duration of the Allocation Plan is Perpetual. However, the Period for capital protection shall be to the extent of investment retained by investor for the period of 24 months or more in ABLSSP-III.

b) Subscription Period: The allocation plan will be open for subscription during PreIPO dated September 18, 2019 and IPO dated September 19, 2019 and will remain open for subscription after the close of IPO. Only Class "A" Units shall be issued to investors at the par value during the Pre-IPO and IPO Period and later at the prevailing Offer Price during the subscription period. Profit on PLS accounts in banks will be refunded to investors on pro-rata basis.

Units of the Allocation Plan can be redeemed at the Redemption Price, which shall be calculated on the basis of Net Asset Value (NAV) of said Allocation Plan.

c) Front-end Load: 0% to 2.00%\*

d) Back-end Load (Deferred Sales Load)

**Nil**

e) Contingent Load:

**Nil**

\*Management Company may waive the Sales Load fully or partially at its own discretion to any investor

f) Capital Protection is provided through the investment structure of the allocation plan and not through any undertaking or guarantee by the Management Company or the Trustee. Capital Protection means that the net realizable value of investment of the allocation plan should not fall below the principal investment paid by the Unit Holder subject to the condition that the investment is held for a period of Twenty Four months or more from date of investment in the Plan. The capital of the allocation plan is protected only in terms of the base currency i.e. the Pakistani Rupee. In addition, the capital protection is only valid in terms of the current tax and legal environment of Pakistan and is subject to force majeure factors such as bankruptcy of an investment grade or above rated institution or as specified in Clause 11 "Force Majeure" of the Offering Document of ABL-SSF.

g) During the Pre-IPO & IPO Period the Units shall not be redeemed. Furthermore, the units shall not be redeemable and/or reallocated during the book closure of the Fund.

h) After the IPO Period all Unit Holders are eligible to purchase & redeem the said Units.

i) Partial or full redemption during the life of the Plan is allowed.

j) Capital Protection will not be valid if Units of the allocation plan are redeemed before the completion of twenty four months from the date of investment in the Plan.

k) Capital Protection is also not valid in case, the Plan is terminated by the Management Company before the completion of initial maturity.]

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<sup>2</sup> Added vide 2<sup>nd</sup> Supplemental Offering Document dated September 27, 2019

<sup>3</sup>[Basic features of ABL Special Savings Plan - IV (ABL SSF- IV)]

- a) The Term/ Duration of the Allocation Plan: The duration of the Plan is perpetual. However, the Period for capital protection shall be to the extent of investment retained by investor for the period of 24 months or more in ABLSSP-IV.
- b) Subscription Period: The allocation plan will be open for subscription during PreIPO starts at the start of the banking hours on November 8, 2019 and shall close at close of the banking hours on December 4, 2019 and IPO dated on December 5, 2019.

Class "A" Units are the capital protected units (subject to completion of twenty four (24) months or more from (Commencement of Life of Plan). It will be issued to the unit-holders during Pre-IPO, IPO of the respective allocation Plan.

Class "A" units may carry Front- end load and /or Back-end Load (Deferred Sales Load) & Contingent Load in case of redemption before the completion of twenty four (24) months from commencement of Life of Plan of the respective allocation Plan. However after the completion of twenty four (24) months from commencement of Life of Plan no Back-end Load (Deferred Sales Load) & Contingent Load shall be charged on redemption.

Units of the Allocation Plan can be redeemed at the Redemption Price, which shall be calculated on the basis of Net Asset Value (NAV) of said Allocation Plan..

- c) Front-end Load: 0% to 1.00%\*
- d) Back-end Load (Deferred Sales Load)

0% - 1% during 1st Year

0% - 0.50% during 2nd Year

Nil after 2 years

- e) Contingent Load:

**Nil**

\*Management Company may waive the Sales Load fully or partially at its own discretion to any investor

- f) Capital Protection is provided through the investment structure of the allocation plan and not through any undertaking or guarantee by the Management Company or the Trustee. Capital Protection means that the net realizable value of investment of the allocation plan should not fall below the principal investment paid by the Unit Holder subject to the condition that the investment is held for a period of Twenty Four months or more from date of investment in the Plan. The capital of the allocation plan is protected only in terms of the base currency i.e. the Pakistani Rupee. In addition, the capital protection is only valid in terms of the current tax and legal environment of Pakistan and is subject to force majeure factors such as bankruptcy of an investment grade or above rated institution or as specified in Clause 11 "Force Majeure" of the Offering Document of ABL-SSF.
- g) During the Pre-IPO & IPO Period the Units shall not be redeemed. Furthermore, the units shall not be redeemable and/or reallocated during the book closure of the Fund.
- h) After the IPO Period all Unit Holders are eligible to purchase & redeem the said Units.
- i) Partial or full redemption during the life of the Plan is allowed.

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<sup>3</sup> Added vide 3<sup>rd</sup> Supplemental Offering Document dated October 30, 2019



- j) Capital Protection will not be valid if Units of the allocation plan are redeemed before the completion of twenty four months from the date of investment in the Plan.
- k) Capital Protection is also not valid in case, the Plan is terminated by the Management Company before the completion of initial maturity.]

**<sup>4</sup>[Basic features of ABL Special Savings Plan - V (ABL SSF- V)**

- a) The Term/ Duration of the Allocation Plan: The duration of the Plan is perpetual. However, the Period for capital protection shall be to the extent of investment retained by investor for the period of 24 months or more in ABLSSP-V.
- b) Subscription Period: The allocation plan will be open for subscription during IPO February 26, 2021 and will remain open for subscription after the close of IPO.

Only Class "A" Units shall be issued to investors at the par value during the Pre-IPO and IPO Period and later at the prevailing Offer Price during the subscription period. Profit on PLS accounts in banks will be refunded to investors on pro-rata basis.

Units of the Allocation Plan can be redeemed at the Redemption Price, which shall be calculated on the basis of Net Asset Value (NAV) of said Allocation Plan.

- c) Front-end Load: Nil
- d) Back-end Load (Deferred Sales Load):  
0% - 0.50%
- e) Contingent Load: Nil

\*Management Company may waive the Sales Load/ Back-end Load fully or partially at its own discretion to any investor.

- f) Capital Protection is provided through the investment structure of the allocation plan and not through any undertaking and/or guarantee by the Management Company or the Trustee. Capital Protection means that the net realizable value of investment of the allocation plan should not fall below the principal investment paid by the Unit Holder subject to the condition that the investment is held for a period of Twenty-~~Four~~ Four months or more from date of investment in the Plan. The capital of the allocation plan is protected only in terms of the base currency i.e. the Pakistani Rupee. In addition, the capital protection is only valid in terms of the current tax and legal environment of Pakistan and is subject to force majeure factors such as bankruptcy of an investment grade or above rated institution or as specified in Clause 11 "Force Majeure" of the Offering Document of ABL-SSF.
- g) During the Pre-IPO & IPO Period the Units shall not be redeemed. Furthermore, the units shall not be redeemable and/or reallocated during the book closure of the Fund.
- h) After the IPO Period all Unit Holders are eligible to purchase and redeem the said Units.
- i) Partial or full redemption during the life of the Plan is allowed.
- j) Capital Protection will not be valid if Units of the allocation plan are redeemed before the completion of twenty-four months from the date of investment in the Plan.
- k) Capital Protection is also not valid in case, the Plan is terminated by the Management Company before the completion of initial maturity.]

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<sup>4</sup> Added vide 4<sup>th</sup> Supplemental Offering Document dated February 25, 2021

**2.2.11 Risk Control in the Investment Process**

The Management Company shall ensure that effective risk control measures are in place for protection of the investors.

The objective of the risk control process is to monitor and measure the risks of Portfolio construction, diversification and holdings, risk concentrations and their contribution to the overall risk profile of the fund, with clear definitions of process and procedures.

ABL AMC's investment team aims to identify securities following thorough analysis of securities proposed to be invested in. In addition to in-house equity research, inherent regulatory position /sector limits optimal diversification methods and liquidity screens will be employed to achieve the desired level of risk and return.

**2.3 Changes in Investment Policy**

The investment policy will be governed by the Regulations and/or SECP directives. Any Fundamental change in the Investment Policy will be implemented only after obtaining prior approval from SECP and giving 90 days prior notice to the Unit Holders as specified in the regulation.

**2.4 Investment Restrictions**

- (a) The Trust Property shall be subject to such exposure limits or other prohibitions as are provided in the Regulations, Trust Deed, this Offering Document of the Fund, circulars, and directives and shall also be subject to any exemptions that may be specifically given to the Fund by SECP and are explicitly mentioned under the heading Exceptions to Investment Restriction in this offering document or subsequently in writing. If and so long as the value of holding in a particular company or sector exceeds the limit imposed by the Regulations, the Management Company shall not purchase any further Investments in such company or sector. In the event Exposure limits are exceeded due to corporate actions including taking up rights or bonus issue and/or owing to appreciation or depreciation in value of any Investment, disposal of any Investment or Redemption of Units, the excess exposure shall be regularized in such manner and within such time as specified in the Regulations, circular or notification issued by SECP from time to time.
- (b) The Management Company, on behalf of the Fund, shall not enter into transactions with any broker that exceeds the limit provided in the Regulations and or circulars and notifications issued by the Commission from time to time.

Transactions relating to money market instruments, and debt securities do not fall under this clause.

- (c) The Management Company on behalf of the Scheme shall not:
  - i. Purchase or sell -
    - a. Bearer securities;
    - b. Securities on margin;
    - c. Real estate, commodities or commodity contracts;
    - d. Securities which result in assumption of unlimited liability (actual or contingent);
    - e. Anything other than Authorized Investments as defined herein;
  - ii. Participate in a joint account with others in any transaction;
  - iii. Affect a short sale in a security whether listed or unlisted;
  - iv. Take exposure in equities;
  - v. Purchase any security in a forward contract;
  - vi. Take Exposure in any other Collective Investment Scheme;
  - vii. Lend, assume, guarantee, endorse or otherwise become directly or contingently liable for or in connection with any obligation or indebtedness of any person as specified in the Regulation;
  - viii. Make any investment which will vest with the Management Company or its group the management or control of the affairs of the investee company;

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- ix. Invest in securities of the Management Company;
- x. Issue a senior security which is either stock or represents indebtedness, without the prior written approval of the Commission;
- xi. Apply for de-listing from stock exchange, unless it has obtained prior written approval of the Commission;
- xii. Sell or issue Units for consideration other than cash unless permitted by the Commission on the basis of structure and investment policy of the Scheme;
- xiii. Merge with, acquire or take over any scheme, unless it has obtained the prior approval of the SECP in writing to the scheme of such merger, acquisition or take over;
- xiv. Invest the subscription money until the closure of IPO period;
- xv. Enter on behalf of the Scheme, into underwriting or sub-underwriting contracts;
- xvi. Subscribe to an issue underwritten, co-underwritten or sub-underwritten by group companies of the Management Company;
- xvii. Pledge any of the securities held or beneficially owned by the Scheme except as allowed under the Regulations;
- xviii. Make a loan or advance money to any person from the assets of the Scheme;
- xix. Invest more than Thirty-Five percent (35%) of Net Assets of the Scheme in any group;
- xx. Invest more than ten percent (10%) of net asset of Collective Investment Scheme in listed group companies of Asset Management Company and such Exposure shall only be made through the secondary market;
- xxi. Invest more than 30% or index weight, whichever is higher, subject to maximum of (35%) of Net Assets of the Scheme of securities in one sector per classification of stock exchange;
- xxii. Invest any amount on the Net Assets of the Scheme with any Non-Banking Finance Company (NBFC).
- xxiii. Invest more than Ten Percent (10%) of total net assets of Scheme to a single entity, subject to the condition;
  - a. Exposure in securities issued by issued by the Federal Government i.e PIBs, T-Bills, and Term Deposit Receipts & Government Ijara Sukuks as prescribed in exposure limits under NBFC Rules & Regulations 2008;
- xxiv. Rating of any bank with which Funds are placed shall not be lower than AA-(as per capital protected fund category); and
- xxv. In case of redemptions requests are pending due to constraint of liquidity in the Fund, for more than the period as stipulated in the Regulations, the Management Company shall not make any fresh investment or rollover of any investment;

**Note:** Limits as specified under sub-clause xix -xxii (Group Limit, Sector Limit, Index weight and Entity Limit) shall not be applicable to such percentage of the Net Assets that is placed with a bank for Capital Protection purposes.

### **Exemption to Investment Restrictions**

In order to protect the right of the Unit Holders, the Management Company may take an Exposure in any unauthorized investment due to recovery of any default proceeding from any counter party with the approval of the Commission.

#### 2.4.1 Financing Arrangements

- (a) Subject to any statutory requirements for the time being in force and to the terms and conditions herein contained, the Management Company may arrange financing for account of the Scheme, with the approval of the Trustee, from Banks, Financial Institutions, or such other companies as specified by the Commission from time to time. The financing, however, shall not be resorted to, except for meeting the redemption requests and shall be repayable within a period of ninety days and such financing shall not exceed fifteen (15) percent of the net Assets or such other limit as specified by the Commission of the scheme at the time of financing.

If subsequent to such financing, the Net Assets are reduced as a result of depreciation in the market value of the Trust Property or redemption of Units, the Management Company shall not be under any obligation to reduce such financing.

- (b) Neither the Trustee, nor the Management Company shall be required to issue any guarantee or provide security over their own assets for securing such financings from banks, financial institutions and non-banking finance companies. The Trustee or the Management Company shall not in any manner be liable in their personal capacities for repayment of such financings.
- (c) For the purposes of securing any such financing, the Trustee may on the instruction of the Management Company mortgage, charge or pledge in any manner all or any part of the Trust Property provided that the aggregate amount secured by such mortgage, charge or pledge shall not exceed the limits provided under the Regulations and/or any law for the time being in force.
- (d) Neither the Trustee nor the Management Company shall incur any liability by reason of any loss to the Trust or any loss that a Unit Holder(s) may suffer by reason of any depletion in the Net Asset Value that may result from any financing arrangement made hereunder in good faith.

#### 2.3.2 Restriction of Transactions with Connected Persons

- (a) The Management Company in relation to the Scheme shall not invest in any security of a company if any director or officer of the Management Company owns more than five per cent of the total amount of securities issued, or, the directors and officers of the Management Company own more than ten per cent of those securities collectively subject to exemption provided in the Regulations.
- (b) The Management Company on behalf of the Scheme shall not without the approval of its Board of Directors in writing and consent of the Trustee, purchase or sell any security from or to any Connected Person or employee of the Management Company.
- (c) Provided that above shall not be applicable on sale or redemptions of Units.
- (d) For the purpose of sub-paragraphs (a) and (b) above the term director, officer and employee shall include spouse, lineal ascendants and descendants, brothers and sisters.
- (e) All transactions carried out by or on behalf of the Scheme with connected person(s) shall be made as provided in the Constitutive Documents, and shall be disclosed in the Scheme's annual reports.
- (f) The Management Company shall undertake sale and purchase of securities transaction between the Collective Investment Schemes managed by it where the:
- Sale and purchase decision are in the best interest of both Schemes.
  - Transactions are executed on an arm's length and fair basis.
  - Reason for such transactions is documented prior to execution.

#### 2.5 Risk Disclosure

Investors must realize that all investments in mutual Funds and securities are subject to market risks. Our target return / dividend range cannot be guaranteed and it should be clearly understood that the portfolio of the Fund is subject to market price fluctuations and other risks inherent in all such investments. The risks emanate from various factors that include, but are not limited to:

- (1) **Equity Risk** - Companies issue equities, or stocks, to help finance their operations and future growth. The Company's performance outlook, market activity and the larger economic picture influence the price of a stock. Usually when the economy is expanding, the outlook for many companies is good and the stock prices may rise and vice versa.

- (2) **Interest Rate Risk** - A rise or decline in interest rates during the investment term may result in a change in return provided to the investors.
- (3) **Government Regulation Risk** - Government policies or regulations are more prevalent in some securities and financial instruments than in others. Funds that invest in such securities may be affected due to change in these regulations or policies, which directly or indirectly affect the structure of the security and/or in extreme cases a governmental or court order could restrain payment of capital, principal or income.
- (4) **Credit Risk** - Credit Risk comprises Default Risk and Credit downgrade Risk. Each can have negative impact on the value of securities:
- **Default Risk** - The risk that the issuer of the security will not be able to pay the obligation, either on time or at all;
  - **Credit Downgrade Risk** - The risk that credit rating of a security may be downgraded.
- (5) **Price Risk** - The price risk is defined as when the value of the Fund, due to its holdings in such securities rises and falls as a result of change in interest rates.
- (6) **Liquidity Risk** – Liquidity risk is the possibility of deterioration in the price of a security in the Fund when it is offered for sale in the secondary market.
- (7) **Settlement Risk** – At times, the Fund may encounter settlement risk in purchasing / investing and maturing / selling its investments which may affect the Fund's performance etc.
- (8) **Events Risk** - There may be adjustments to the performance of the Fund due to events including but not limited to, natural calamities, market disruptions, mergers, nationalization, insolvency and changes in tax law.
- (9) **Redemption Risk** - There may be special circumstances in which the redemption of Units may be suspended or the redemption payment may not occur within six working days of receiving a request for redemption from the investor.
- (10) **Investor Concentration Risk** - The Risk that the performance and liquidity of the Portfolio is adversely impacted due to a few large investors investing-in or redeeming from the fund over a short-time period. Factors contributing to such an adverse impact may include, but are not limited to, deviations in portfolio allocation, price impact of portfolio rebalancing, higher allocations in illiquid scripts etc.
- (11) **Distribution Taxation Risk** – Dividend distribution or Return of Capital to investors is liable to tax as per Income Ordinance 2001. The distributions are uniform across all units; therefore unit holders who invest in a fund before distribution of dividends may be liable to pay tax even though they may not have earned any gain on their investment.

There may be times when a portion of the investment portfolio of the Scheme is not compliant either with the investment policy or the minimum investment criteria of the assigned 'category'. This non-compliance may be due to various reasons including, adverse market conditions, liquidity constraints or investment – specific issues. Investors are advised to study the latest Fund Manager Report specially portfolio composition and Financial Statements of the Scheme to determine what percentage of the assets of the Scheme, if any, is not in compliance with the minimum investment criteria of the assigned category. The latest monthly Fund Manager Report as per the format prescribed by Mutual Funds Association of Pakistan (MUFAP) and financial statements of the Scheme are available on the website of the Management Company and can be obtained by calling / writing to the Management Company.

## **2.6 Disclaimer**

The Units of the Trust are not bank deposits and are neither issued by, insured by, obligations of, nor otherwise supported by SECP, any Government agency, the Trustee (except to the extent specifically stated in this document and the Deed) or any of the shareholders of the Management Company or any other bank or financial institution. The portfolio of the Fund is subject to market risks and risks inherent in all such investments. Fund target return/ dividend range cannot be guaranteed. Fund's unit price is neither guaranteed nor administered/ managed. It is based on the NAV that may go up or down depending upon the factors and forces affecting the capital markets and profit rates.

**Disclosure:** There may be times when a portion of the investment portfolio of the Scheme is not compliant either with the investment policy or the minimum investment criteria of the assigned 'category'. This non-compliance may be due to various reasons including, adverse market conditions, liquidity constraints or investment specific issues. Investors are advised to study the latest Fund Manager Report specially portfolio composition and Financial Statements of the Scheme to determine what percentage of the assets of the Scheme, if any, is not in compliance with the minimum investment criteria of the assigned category. The latest monthly Fund Manager Report as per the format prescribed by Mutual Funds Association of Pakistan (MUFAP) and financial statements of the Scheme are available on the website of the Management Company and can be obtained by calling / writing to the Management Company.

### **3. OPERATORS AND PRINCIPALS**

#### **3.1 Management Company**

ABL Asset Management Company Limited (ABL AMC) is a Non-Banking Finance Company licensed to undertake Asset Management Services as per the NBFC Rules. ABL AMC is a wholly owned subsidiary of Allied Bank Limited, one of the leading commercial banks of Pakistan.

ABL AMC has been awarded a Management Quality Rating of "AM2++" from JCR-VIS Credit Company Limited.

ABL AMC is currently managing Eighteen (10) mutual funds, Ten (11) investment plans and two (2) Voluntary Pension Schemes.

##### **3.1.1 Organization - Principle Shareholders**

The paid-up capital of ABL AMC is Rs.500 million held by the following:

Name	Paid Up Capital	
	Number of Shares	Amount in Rupees
Allied Bank Limited	49,999,993	499,999,930
Sheikh Mukhtar Ahmed	1	10
Mr. Mohammad Naeem Mukhtar	1	10
Mr. Muhammad Waseem Mukhtar	1	10
Mr. Tahir Hassan Qureshi	1	10
Mr. Pervaiz Iqbal Butt	1	10
Mr. Muhammad Kamran Shahzad	1	10
Mr. Alee Khalid Ghaznavi	1	10
<b>Total</b>	<b>50,000,000</b>	<b>500,000,000</b>

#### **3.2 Holding Company of ABL AMC**

Allied Bank is part of the Ibrahim Group, one of the largest industrial conglomerates in Pakistan with business in textile, trading, polyester fibers, energy and financial services sectors. ABL was incorporated in Lahore before independence in 1942 as Australasia Bank and was renamed as Allied Bank of Pakistan Limited in 1974 and Allied Bank Limited in 2005.

Following the takeover of its management control by the Group in 2004 through the privatization process of GoP and subsequent merger of Ibrahim Leasing into Allied Bank in 2005, the board formulated comprehensive strategic priorities to address the needs to run a world class financial institution.

Today the Bank stands on a solid foundation of over 70 years of its existence having a strong equity, assets and deposits base offering universal banking services with higher focus on retail banking. Allied Bank is one of the largest banks in Pakistan, offering various technology based products and services including real-time online banking to its diversified clientele through its network of 875 branches and more than 600 ATMs across Pakistan. ABL's turnaround in such a

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short span has been achieved on account of the Board's and the management's commitment to professionalism, adaption to changes, environmental challenges and urge for growth.

Based on its consolidated financial performance and significant improvement in areas of risk management and corporate governance, the Pakistan Credit Rating Agency (PACRA) assigned the long term rating of Allied Bank to AAA (Triple A) and short-term rating to A1+ (A one plus).

### 3.3 Board of Directors and Management of Management Company

Name of Director	Position	Other Directorships	Occupation	Address
Sheikh Mukhtar Ahmed	Chairman	1. Ibrahim Fibers Limited. 2. Ibrahim Agencies (Pvt.) Limited. 3. Allied Bank Limited.	Industrialist	3, Race course road, Civil line Faisalabad.
Mr. Mohammad Naeem Mukhtar	Director	1. Ibrahim Fibers Limited. 2. Ibrahim Agencies (Pvt.) Ltd. 3. Allied Bank Limited. 4. NMF – LUMS	Industrialist	3, Race course road, Civil line Faisalabad.
Mr. Muhammad Waseem Mukhtar	Director	1. Allied Bank Ltd. 2. Ibrahim Fibers Ltd. 3. Ibrahim Agencies (Pvt.) Limited. 4. Arabian Sea Country Club	Industrialist	3, Race course road, Civil line Faisalabad.
Mr. Pervaiz Iqbal Butt	Independent Director	Polytek Associate (Private) Limited	Business	59-W, Aibak Block New Garden Town, Lahore.
Mr. Tahir Hassan Qureshi	Director	N/A	Banker	House # 114, Block –L, DHA Phase 1, Lahore
Mr. Muhammad Kamran Shehzad	Independent Director	1. Chairman-Bench Matrix (Pvt.) Ltd. 2. Exide Battery 3. Mapout Modaraba Management company	Services	House # 111, Khayaban-e-Saadi, DHA-VII, Karachi
Mr. Alee Khalid Ghaznavi	CEO/Director	N/A	Service	House # G/16, Street # DHA Phase-5, Lahore

#### 3.3.1 Profile of Directors

**Sheikh Mukhtar Ahmed** started his business career immediately after migrating from India at the time of Independence of Pakistan in 1947 and contributed to the industrial and business growth of Pakistan through his entrepreneurship skills and business acumen. He has over 55 years of experience in establishing and successfully managing various industrial and financial companies. Under his auspices, Ibrahim Group has emerged as a leading conglomerate of the country. He joined the Board of Allied Bank in 2004 and the ABL AMC Board in 2008.

**Mr. Mohammad Naeem Mukhtar** is Chairman of the Board of Allied Bank since 2004. He has done his MBA from Cardiff Business School U.K., Post Graduate diploma in Textiles from U.K. and Chartered Textile Engineer (CText ATI) from The Textile Institute in Manchester, U.K. He has

27 years of experience of Finance and Industry. Besides Chairman of Board of Directors of Allied Bank, he is also the Chief Executive Officer of M/s Ibrahim Fibers Limited, Director of M/s Ibrahim Agencies (Pvt.) Limited and Member Board of Governors of National Management Foundation, the parent body of Lahore University of Management Sciences (LUMS).

**Mr. Muhammad Waseem Mukhtar** holds a Master's degree in Total Quality Management (TQM) from University of Glamorgan, Wales, U.K and has diversified experience of Finance, IT and Industry. He is on the Board of Allied Bank since 2004. His proactive strategic guidance played a vital role in technological up-gradation to enhance service quality across Allied Bank. He joined the Board of the ABL AMC in 2010.

**Pervaiz Iqbal Butt**, holds a BSc. degree in Electrical Engineering from University of Engineering and Technology. He is also a "Certified Director" from Pakistan Institute of Corporate Governance. He has decades of experience in marine engineering and other heavy Industries. Previously, he has served as an Independent Director at Allied Bank Limited from 2007 to 2015. Mr. Butt is also the director of Polytek Associate (Private) Limited.

**Mr. Muhammad Kamran Shehzad**, is former Deputy Governor of State Bank of Pakistan. His distinguished career spreads over a period of 38 years in Central and Commercial/ Banking and Finance. During his time at SBP Mr. Kamran Shehzad spearheaded banking sector reforms, privatization of State owned Institutions and development of Micro Finance amongst other initiatives.

**Mr. Tahir Hassan Qureshi** is a seasoned professional banker and Fellow member (FCA) of the Institute of Chartered Accountants of Pakistan (ICAP) with a diversified experience of more than 28 years including over 23 years of experience in the banking industry where he has held senior management positions. He has served on various Committees of the Institute of Chartered Accountants of Pakistan and Pakistan Banks' Association. Before Joining Allied Bank Limited he held senior management positions in The Bank of Punjab, Habib Bank Limited and MCB Bank Ltd. He joined Allied Bank Limited in 2008 and served as Chief, Audit & Risk Review (A&RR), Chief Financial Officer and Chief Operating Officer (COO). Apart from attending various seminars and conferences locally and internationally, he also represented Allied Bank Limited on World Economic Forum's annual meetings of the New Champions. He is "Certified Director" from the Institute of Chartered Accountants of Pakistan (ICAP) and is Bank's nominee on the Boards of Directors of Habib Allied Holding Limited – UK, ABL Asset Management Company Limited and 1Link (Guarantee) Limited.

**Mr. Alee Khalid Ghaznavi** is the Chief Executive Officer of ABL Asset Management. He has sixteen years of working experience with leading financial institutions including Allied Bank limited, Habib Bank AG Zurich and National of Bank of Pakistan Limited in the area of Corporate and Investment banking. Before joining ABL AMC, he served as a Group Head-CIBG of Allied Bank Limited and was managing portfolio of Rs.75 billion with over 100 relationships. He was instrumental in the corporate asset growth to Rs.300 billion during the years immediately following the Bank's restructuring in 2005.

### **3.3.2 Profile of Management**

#### **Mr. Alee Khalid Ghaznavi - Chief Executive Officer**

For background please see the section above.

#### **Syed Khalid Husain Head of Business Development**

Syed Khalid Husain brings with him an extensive 35 years of rich experience from the financial sector. During his 25 year tenure at Allied Bank, he took charge of various divisions in both Corporate & Retail banking. His last assignment at Allied Bank was to spearhead the largest region of the bank for Pakistan as Head of Karachi City Region. He was also looking after the Corporate Deposits of Sindh and Baluchistan Provinces. Under his supervision as being the Chief Manager in top business branches of Karachi, the branches won the Best Branch of Pakistan Best Branch of Sindh awards. Apart from being the Chief Manager in top business branches of Karachi he also represented Allied Bank in the International Banking course organized by State Bank Of Pakistan in which 20 Countries Participated.



In 2008, Syed Khalid Husain took charge as Head of Business Development at ABLAMC. In his time at the AMC, he worked hard in creating awareness of mutual funds and its benefits to the masses. His main achievement was the development of largest retail structure throughout Pakistan by organizing sale of funds from over 1000 branches of Allied Bank and establishment of ABL AMC's dedicated retail centers in major cities like Karachi, Lahore, Rawalpindi, & Faisalabad.

**Mr. Saqib Matin, FCA, FPA**  
**Chief Financial Officer & Company Secretary**

Saqib Matin, FCA FPA, is the Chief Financial Officer & Company Secretary of ABL Asset Management Company Limited. He is a Fellow Chartered Accountant (FCA) and as well as an Associate Member of Pakistan Institute of Public Finance Accountants. He joined ABL Asset Management Company Limited in January 2008 as Chief Financial Officer. He brings with him more than 14 years of diversified experience in the fields of accountancy, taxation, corporate and audit. Previously, he was associated with Atlas Asset Management Limited as Manager Fund Accounting & Financial Reporting. He also served in SME Bank Limited and Sapphire Textile Mills Limited as Manager Accounts. He commenced his professional career from Hameed Chaudhri & Co., Chartered Accountants.

**Mr. Kamran Shahzad**  
**Chief Internal Auditor**

Kamran Shahzad ACA is the Chief Internal Auditor and Secretary to the Board Audit Committee of ABL Asset Management. Kamran is a qualified Chartered Accountant with more than 10 years of experience in Qatar, Saudi Arabia, U.A.E. Bahrain and Pakistan. He is member of the Institute of Chartered Accountants of Pakistan and Pakistan Institute of Public Finance Accountants. Besides this, he is also a SAP Certified Implementation and Support Consultant and winner of ICAP members' Professional Excellence Award 2014. Previously, he has served upto the positions of Vice President in audit function of Allied Bank Limited, Deputy Director in a public sector organization and Manager Advisory in a leading firm of Chartered Accountants.

### **3.4 Performance of Listed Associated Companies**

#### **3.4.1 Allied Bank Limited**

The performance of Allied Bank Limited (parent company of ABL AMC) over the last five years is as follows:

<b>Years</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
Net Total Assets (PKR in bn)	1,350.61	1,249.67	1,072.18	993.10	847.41
Equity (PKR in bn)	107.31	106.72	100.67	89.26	80.89
ROE (%)	16%	16.63%	20.26%	23.36%	25.94%
EPS (PKR)	11.25	11.12	12.60	13.20	13.11
Stock Dividend (%)	-	-	-	-	-
Cash Dividend (PKR)	8	7	7.25	7	6.5

#### **3.4.2 Existing Schemes under Management and their performance**

ABL Special Savings Fund (ABL-SSF-1) is the Eighteen Fund being launched from ABL AMC's platform. ABL AMC is currently managing ABL Income Fund, ABL Stock Fund, ABL Cash Fund, ABL Islamic Income Fund, ABL Government Securities Fund, Islamic Stock Fund, ABL Financial Planning Fund, ABL Islamic Financial Planning Fund, ABL Pension Fund, ABL Islamic Pension Fund ABL Islamic Dedicated Stock Fund, Allied Capital Protected Fund, ABL Islamic Asset Allocation Fund and Allied Finergy Fund which have received excellent response from the market. All funds have an impeccable track record and have shown strong growth since launch. ABL AMC further intends to launch more open-ended schemes in the future as well as manage discretionary funds. It has already acquired the requisite resources, facilities and systems. ABL AMC comprises of a dedicated team of professionals who have relevant experience.

#### **Existing Funds under Management**

##### **ABL Income Fund (ABL-IF)**

ABL-IF, an open end fixed income fund was launched on September 20, 2008 with an Initial fund size of Rs.1.84 billion. Since its inception ABL-IF AUM grew by 4% to Rs. 1.91 billion as on April 30, 2019. The Fund has a low risk profile having low exposure in corporate debt instruments. The

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fund's portfolio primarily consists of placements with good rated banks/DFIs, investments in short term sovereign debt instruments and banking TFCs.

Launch Date	20-Sep-08
Nature of Fund	Open End
Category	Income Fund
Trustee	CDC Pakistan Limited
Net Asset Value	Rs.1,906.17 million *
Par Value per unit	Rs.10.00/-
N.A.V. per unit	Rs. 10.6396/- *
Listing	Pakistan Stock Exchange
Benchmark	6-Month KIBOR
Rating	'A(f)' by JCR – VIS

\*As of April 30, 2018

Date	30-Jun-18	30-Jun-17	30-Jun-16	30-Jun-15	30-Jun-14	30-Jun-13
NAV (PKR/unit)	10.5036	10.0354	10.0292	10.0259	10.0409	10.0098
Distribution (PKR/unit)	0.4438	0.5631	0.7171	1.437	0.7631	0.9734
Net Assets (PKR,000)	2,810,027	3,875,373	3,734,490	1,953,428	1,682,107	2,476,973

### ABL Stock Fund (ABL-SF)

ABL-SF, an open end equity fund, was launched on June 28, 2009 with an Initial fund size of Rs.361.2 million. The Scheme has a high risk profile having direct exposure to the stock market. The Scheme's portfolio primarily consists of quality blue-chip stocks and short term sovereign debt instruments.

Launch Date	June 28th , 2009
Nature of Fund	Open End
Category	Equity Scheme
Trustee	CDC Pakistan Ltd
Net Asset Value	Rs.4,625.43 mn *
Par Value per unit	Rs.10.00/-
N.A.V per unit	Rs.12.6181/- *
Listing	Pakistan Stock Exchange
Benchmark	KSE-100 index

\*As of April 30, 2019

Date	30-Jun-18	30-Jun-17	30-Jun-16	30-Jun-15	30-Jun-14	30-Jun-13
NAV (PKR/unit)	14.0492	17.0470	14.3985	13.5337	11.4246	15.9750
Distribution (PKR/unit)	NIL	2.0472	0.4633	1.000	3.5271	5.3270
Net Assets (PKR,000)	6,249,392	8,899,148	3,193,816	2,256,487	1,114,205	783,388

### ABL Cash Fund (ABL-CF)

ABL-CF, an open end money market fund was launched on July 30, 2010 with an Initial fund size of Rs.1.78 billion. Since its inception ABL-CF AUM grew by eleven times to Rs.18.69 billion as on April 30, 2019. The Fund has a low risk profile due to its low duration and investment in high quality assets. The fund's portfolio primarily consists of placements with good rated banks/DFIs and investments in short term sovereign debt instruments.

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Launch Date	30-Jul-10
Nature of Fund	Open End
Category	Money Market Scheme
Trustee	CDC Pakistan Ltd
Net Asset Value	Rs.18,686.46 million *
Par Value per unit	Rs.10.00/-
N.A.V. per unit	Rs. 10.1655/- *
Listing	Pakistan Stock Exchange
Benchmark	70%-Average of 3M PKRV & 30%-Average of 3 Month Bank Deposit Rate.
Rating	'AA(f)' (JCR – VIS)

\*As of April 30, 2019

Date	30-Jun-18	30-Jun-17	30-Jun-16	30-Jun-15	30-Jun-14	30-Jun-13
NAV (PKR/unit)	10.5946	10.1087	10.0256	10.0203	10.0247	10.0077
Distribution (PKR/unit)	0.4894	0.7766	0.5738	0.9422	0.772	0.8955
Net Assets (PKR,000)	13,234,758	7,577,405	2,602,913	6,351,795	15,395,723	13,952,631

**ABL Islamic Income Fund (ABL-IIF)**

ABL-IIF, an open end Islamic money market fund was launched on July 30, 2010 with an Initial fund size of Rs.0.4 billion. Since its inception ABL-IIF AUM grew by ten times to Rs.3.87 billion as on April 30, 2019. The fund has been converted from money market fund to fixed income fund effective from October 01, 2011 to augment returns for unit holders.

Launch Date	30-Jul-10
Nature of Fund	Open End
Category	Islamic income fund
Trustee	CDC Pakistan Ltd
Net Asset Value	Rs. 3,872.85 million *
Par Value per unit	Rs.10.00/-
N.A.V. per unit	Rs. 10.8489/-*
Listing	Pakistan Stock Exchange
Benchmark	Average of 6 Month Deposit rates of 3 Islamic Banks selected by MUFAP
Rating	A(f) (JCR-VIS)

\*As of April 30, 2019.

Date	30-Jun-18	30-Jun-17	30-Jun-16	30-Jun-15	30-Jun-14	30-Jun-13
NAV (PKR/unit)	10.6100	10.1660	10.0175	10.0282	10.0253	10.0086
Distribution (PKR/unit)	0.4270	0.4200	0.5946	.08662	0.8423	0.9081
Net Assets (PKR,000)	5,019,576	3,967,785	3,276,636	1,832,477	1,270,261	1,172,065

**ABL Government Securities Fund (ABL-GSF)**

ABL-GSF, an open end Income fund was launched on November 30, 2011 with an Initial fund size of Rs.0.8 billion. Since its inception ABL-GSF AUM grew by 4 times to Rs.2.95 billion as on April 30, 2019. The fund's portfolio primarily consists of placements with good rated banks/DFIs and investments in sovereign debt instruments.

Launch Date	30-Nov-11
Nature of Fund	Open End
Category	Income fund

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Trustee	CDC Pakistan Ltd
Net Asset Value	Rs. 2,949.85 million *
Par Value per unit	Rs.10.00/-
N.A.V. per unit	Rs. 10.7030/-*
Listing	Pakistan Stock Exchange
Benchmark	6 Months PKRV rates
Rating	A(f) (JCR-VIS)

\*As of April 30, 2019

Date	30-Jun-18	30-Jun-17	30-Jun-16	30-Jun-15	30-Jun-14	30-Jun-13
NAV (PKR/unit)	10.5283	10.0180	10.0424	10.0324	10.0412	10.0095
Distribution (PKR/unit)	0.4794	0.6839	0.7935	1.5242	0.8506	1.1385
Net Assets (PKR,000)	3,136,622	3,794,278	9,496,252	9,185,360	4,394,902	1,839,432

### ABL Islamic Stock Fund (ABL-ISF)

ABL-ISF, an open end Income fund was launched on June 12, 2013 with an Initial fund size of Rs.0.643 billion. Since its inception ABL-ISF AUM grew by 3 times to Rs.2.07 billion as on April 30, 2019. The fund's portfolio primarily consists of investments in Shariah compliant equity instruments.

Launch Date	12-Jun-13
Nature of Fund	Open End
Category	Islamic Equity
Trustee	MCB Financial Services Limited
Net Asset Value	Rs. 2,072.89million*
Par Value per unit	Rs.10.00/-
N.A.V. per unit	Rs. 13.0440*
Listing	Pakistan Stock Exchange
Benchmark	KMI-30 index

\*As of April 30, 2018

Date	30-Jun-18	30-Jun-17	30-Jun-16	30-Jun-15	30-Jun-14
NAV (PKR/unit)	14.5558	17.3146	13.5911	12.9589	10.4246
Distribution (PKR/unit)	NIL	0.5000	0.0568	0.5000	1.5909
Net Assets(PKR,000)	2,422,750	3,544,171	2,525,410	2,645,580	1,727,560

### ABL Islamic Dedicated Stock Fund (IDSF)

ABL-IDSF, an open end Income fund was launched on December 19, 2016 with an Initial fund size of Rs.0.469 billion. Since its inception ABL-IDSF AUM grew by 2 times to Rs.1.02 billion as on April 30, 2019. The fund's portfolio primarily consists of investments in Shariah compliant equity securities.

Launch Date	19-Dec-2016
Nature of Fund	Open End
Category	Islamic Equity Scheme
Trustee	MCB Financial Services Limited
Net Asset Value	Rs. 1,020.45million*
Par Value per unit	Rs.10.00/-
N.A.V. per unit	Rs. 7.5723*
Listing	Pakistan Stock Exchange
Benchmark	KMI-30 index

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\*As of April 30, 2019

Date	30-Jun-18	30-Jun-17
NAV (PKR/unit)	8.4308	10.2860
Distribution (PKR/unit)	NIL	NIL
Net Assets (PKR,000)	1,692,567	2,737,088

### Allied Capital Protected Fund (ACPF)

ACPF, an open end capital protected fund was launched on February 19, 2018 with an Initial fund size of Rs.648.15 million. To protect the principal investment of the investors upon maturity the fund's portfolio primarily consists of Term deposit receipts with minimum AA- rating and/ or DFI and remaining equity securities.

Launch Date	19-Feb-2018
Nature of Fund	Open End
Category	Capital Protected Scheme
Trustee	MCB Financial Services Limited
Net Asset Value	Rs. 359.66 million*
Par Value per unit	Rs.10.00/-
N.A.V. per unit	Rs. 10.4941*
Listing	Pakistan Stock Exchange
Benchmark	Wt. Avg. daily return of KSE 100 index & 3M deposit rates of AA- or above rated banks/ or DFI based on fund's actual proportion in investment segment and capital protected segment.

\*As of April 30, 2018

Date	30-Jun-18
NAV (PKR/unit)	10.2828
Distribution (PKR/unit)	0.2715
Net Assets (PKR,000)	403,299

### ABL Islamic Asset Allocation Fund (IAAF)

ABL-IAAF, an open end Asset allocation fund was launched on May 31, 2018 with an Initial fund size of Rs.448.47 million. The fund shall primarily be invested in shariah compliant fixed income, Money Market instruments as well as in cash at bank of Islamic and licensed Islamic banking windows of conventional investments and in Shariah compliant equity securities.

Launch Date	31-May-2018
Nature of Fund	Open End
Category	Islamic Asset Allocation Scheme
Trustee	MCB Financial Services Limited
Net Asset Value	Rs. 336.467 million*
Par Value per unit	Rs.10.00/-
N.A.V. per unit	Rs. 9.9698*
Listing	Pakistan Stock Exchange
Benchmark	Wt. Avg. daily return of KMI 30 index & 6M Avg. deposit rates of 3 A rated Islamic banks/ Islamic windows of scheduled commercial banks based on actual proportion of investment in Equity/Fixed Income/ Money Market component.

\*As of April 30, 2019

Date	30-Jun-18
NAV (PKR/unit)	10.0076
Distribution (PKR/unit)	0.0093
Net Assets (PKR,000)	773,140

### Allied Finergy Fund (AFF)

AFF, an open end Asset allocation fund was launched on November 23, 2018 with an Initial fund size of Rs.431.84 million. The fund shall primarily be invested in equity stocks, primarily from the financial and energy sector/segment/industry, fixed income Instruments, Money Market Instruments based on market outlook.

### 3.5 Role and Responsibilities of the Management Company

The Management Company shall manage, operate and administer the Scheme in accordance with the Rules, Regulations directives, circulars and guidelines issued by SECP and this Deed and the Offering Document.

#### 3.5.1 Administration of the Scheme

The Management Company shall administer the Scheme in accordance with the Rules, the Regulations, the Deed and this Offering Document and the conditions (if any), which may be imposed by the Commission from time to time.

#### 3.5.2 Management of Fund Property

The Management Company shall manage the Fund Property in the interest of the Unit Holders in good faith, to the best of its ability and without gaining any undue advantage for itself or any of its Connected Persons and group companies or its officers, and subject to the restrictions and limitations as provided in the Deed and the Rules and Regulations. Any purchase or sale of investments made under any of the provisions of the Deed shall be made by the Trustee according to the instructions of the Management Company in this respect, unless such instructions are in conflict with the provisions of the Deed or the Rules and Regulations. The Management Company shall not be liable for any loss caused to the Trust or to the value of the Fund Property due to elements or circumstances beyond its reasonable control.

The Management Company shall comply with the provisions of the Regulations, the Deed and this Offering Document of the Scheme for any act or matter to be done by it in the performance of its duties and such acts or matters may also be performed on behalf of the Management Company by any officer(s) or responsible official(s) of the Management Company or by any nominee or agent appointed by the Management Company and any act or matter so performed shall be deemed for all the purposes of the Deed to be the act of the Management Company. The Management Company shall be responsible for the acts and omissions of all persons to whom it may delegate any of its functions, as if these were its own acts and omissions and shall account to the Trustee for any loss in value of the Trust Property where such loss has been caused by willful act and / or omission or of its officers, officials or agents.

#### 3.5.3 Appointment of Distributors

The Management Company, shall from time to time under intimation to the Trustee appoint, remove or replace one or more suitable persons, entities or parties as Distributor(s) for carrying on Distribution Function(s) at one or more location(s) locally or internationally. The Management Company may also itself act as a Distributor for carrying on Distribution Functions and updated list of distributors would be available on official website of the Management Company.

The Management Company shall ensure, where it delegates the Distribution Function, that:

- (a) Distributors to whom it delegates, have acquired license from SECP as a securities adviser under Securities and Futures Advisers (Licensing and Operations) Regulations, 2017 ; and
- (b) the written contract with the Distributors clearly states the terms and conditions for avoidance of frauds and sales based upon misleading information

**3.5.4 Appointment of Investment Facilitator**

The Management Company may, at its own responsibility & cost, from time to time appoint Investment Facilitators to assist it in promoting sales of Units. An update list of investment facilitators appointed by the Management Company shall be made available at all times on the websites of the Management Company.

The Management Company shall ensure, where it appoints the investment facilitator, that:

- a. the investment facilitator has acquired registration with the Mutual Funds Association of Pakistan (MUFAP) as registered service providers and are abiding by the code of conduct prescribed by the Association; and
- b. the written contract with the Investment facilitator clearly states the terms and conditions for avoidance of frauds and sales based upon misleading information

**3.5.5 Maintenance of Accounts and Records**

The Management Company shall maintain at its principal office, complete and proper accounts and records to enable a complete and accurate view to be formed of the assets and liabilities and the income and expenditure of the Scheme, all transactions for the account of the Scheme, amounts received by the Scheme in respect of issue of Units, payments made from the Scheme on redemption of the Units and by way of distributions and payments made at the termination of the Scheme. The Management Company shall maintain the books of accounts and other records of the Scheme for a period of not less than ten years.

The Management Company shall ensure that no entry and exit from the Scheme (including redemption and re-issuance of Units to the same Unit Holders on different NAVs) shall be allowed other than the following manners, unless permitted otherwise by the Commission under the Regulations:

- (a) cash settled transaction based on the formal issuance and redemption requests
- (b) net off issuance and redemption transaction at same net asset value when redemption request is ready to disburse and rank at the top in the list of pending redemption requests (if any).

The Management Company shall clearly specify Cut-Off Timings (for acceptance of application forms of issuance, redemption, and conversion of Units of the Scheme) in this Offering Document, on its web site and at designated points. Such Cut-Off Timing shall uniformly apply on all Unit Holders.

The Management Company shall ensure all valid redemption request are paid based on ranking of the request in a queue.

**3.6 Maintenance of Unit Holders Register**

3.6.1 A Register of Unit Holders may be maintained by the Management Company itself or such other company, as the Management Company may appoint after giving prior notice to the Unit Holders.

3.6.2 The office of the Transfer Agent is located at **L Block, DHA – Phase -6, Lahore**, where Register of Unit Holder will maintain.

3.6.3 Every Unit Holder will have a separate Registration Number. The Management Company shall use such Registration Number for recording Units held by the Unit Holder. Unit Holder's account identified by the registration number will reflect all the transactions in that account held by such Unit Holder.

**3.7 Disclaimer**

The Management Company shall not be under any liability except such liability as may be expressly assumed by it under the Rules, Regulations and the Constitutive Documents, nor shall the Management Company (save as herein otherwise provided) be liable for any act or omission of the Trustee nor for anything except for its own gross negligence or willful breach of duty and the acts and omissions of all persons to whom it may delegate any of its functions as manager as if they were its own acts and omissions. If for any reason it becomes impossible or impracticable

to carry out the provisions of the Constitutive Documents, the Management Company shall not be under any liability therefore or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done or suffered or omitted to be done in good faith hereunder.

### **3.8 Role of the Trustee**

- The trustee shall perform its role as specified in the Rules, Regulation and directives issued there under, this Deed and the Offering Document.
- The Trustee shall exercise all due diligence and vigilance in carrying out its duties and in protecting the interests of the Unit Holder(s). The Trustee shall not be under any liability on account of anything done or suffered by the Trust, if the Trustee had acted in good faith in performance of its duties under this Trust Deed or in accordance with or pursuant to any request of the Management Company provided it is not in conflict with the provisions of this Trust Deed or the Rules and Regulations. Whenever pursuant to any provision of this Trust Deed, any instruction, certificate, notice, direction or other communication is required to be given by the Management Company, the Trustee may accept as sufficient evidence thereof:
  - a document signed or purporting to be signed on behalf of the Management Company by any authorized representative(s) whose signature the Trustee is for the time being authorized in writing by the Management Committee to accept; and
  - any Instructions received online through the software solution adopted by the Management Company/Trustee in consultation with each other shall be deemed to be instructions from the authorized representative(s)
- The Trustee shall not be liable for any loss caused to the Fund or to the value of the Trust Property due to any elements or circumstances of Force Majeure
- In the event of any loss caused due to any gross negligence or willful act and/or omission, the Trustee shall have an obligation to replace the lost investment forthwith with similar investment of the same class and issue together with all rights and privileges pertaining thereto or compensate the Trust to the extent of such loss. However the trustee shall not be under any liability thereof or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done or suffered or omitted to be done in good faith hereunder.

#### **3.8.1 Obligations under Regulations and Constitutive Document**

The Trustee shall perform all the obligations entrusted to it under the Regulations, circulars, directives, the Deed and this Offering Document and discharge all its duties in accordance with the Rules, Regulations, the Trust Deed and this Offering Document. Such duties may also be performed on behalf of the Trustee by any officer or responsible official of the Trustee or by any nominee or agent appointed by the Trustee under intimation to the Management Company. Provided that the Trustee shall be responsible for the willful acts and omissions of all persons to whom it may delegate any of its duties, as if these were its own acts and omissions and shall account to the Trust for any loss in value of the Fund Property where such loss has been caused by negligence or any reckless willful act or omission of the Trustee or any of its attorney (ies), or agents.

#### **3.8.2 Custody of Assets**

The Trustee has the responsibility for being the nominal owner and for the safe custody of the assets of the Fund on behalf of the beneficial owners (the Unit Holders), within the framework of the Regulations, the Trust Deed and Offering Document issued for the Fund.

#### **3.8.3 Investment of Fund Property at direction of Management Company**

The Trustee shall invest the Fund Property from time to time at the direction of the Management Company strictly in terms of the provisions contained and the conditions stipulated in the Deed, this Offering Document(s), the Regulations, circulars, directives and the conditions (if any) which may be imposed by the Commission from time to time.

#### **3.8.4 Carrying out instructions of the Management Company**

The Trustee shall carry out the instructions of the Management Company in all matters including investment and disposition of the Fund Property unless such instructions are in conflict with the provisions of the Deed, this Offering Document(s), the Regulations, the Circulars and Directives of SECP or any other applicable law.



**3.8.5 Liabilities of the Trustee**

The Trustee shall not be under any liability except such liability as may be expressly assumed by it under the Rules, the Regulations and/or the Deed, nor shall the Trustee (save as herein otherwise provided) be liable for any act or omission of the Management Company or for anything except for loss caused due to its willful acts or omissions or that of its agents in relation to any custody of assets of investments forming part of the Fund Property. If for any reason it becomes impossible or impracticable to carry out the provisions of the Deed the Trustee shall not be under any liability therefor or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done or suffered or omitted, to be done in good faith hereunder. The Trustee shall not be liable for any loss caused to the Trust or to the value of the Fund Property due to any elements or circumstances beyond its reasonable control.

**3.9 Disclaimer**

The Trustee shall not be under any liability except such liability as may be expressly assumed by it under the Rules and Regulations and the Deed nor shall the Trustee be liable for any act or omission of the Management Company nor for anything except for loss caused due to its willful acts or omissions or that of its agents in relation to any custody of assets of investments forming part of the Trust Property. If for any reason it becomes impossible or impracticable to carry out the provisions of the Deed the Trustee shall not be under any liability therefore or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done or suffered or omitted to be done in good faith hereunder.

**3.10 Transfer Agent/Registrar Services**

The Management Company will perform duties as the Transfer Agent/Registrar Services of the Fund until any further notice and intimation to the Trustee. The Management Company will be responsible for maintaining the Unit Holder's Register, preparing and issuing account statements, Unit Certificates and dividend warrants/advice and providing related services to the Unit Holders.

**3.11 Custodian**

**Central Depository Company of Pakistan Limited** will be performing the functions of the custodian of the Trust Property. The salient features of the custodial function are:

- a. Segregating all property of the Fund from Custodian's own property and that of its other clients.
- b. Assuring the smooth inflow/outflow of dematerialized securities and such other instruments as required.
- c. Ensuring that the benefits due on investments are received and credited to the Fund's account.

The Trustee may, in consultation with the Management Company, from time to time, appoint, remove or replace one or more Custodian(s) for performing the Custodian Function at one or more locations, on terms and conditions to be agreed between the Custodian and the Trustee and agreed by the Management Company for the safe keeping of any portion of the Trust Property.

**3.12 Distributors/Facilitators**

3.12.1 Parties detailed in Annexure C of this Offering Document have each been appointed as Distributors to perform the Distribution Functions at their Authorized Branches. The addresses of these branches are given in Annexure C of this Offering Document; these branches may be increased or decreased by the Management Company from time to time. The Management Company may, from time to time, appoint additional Distributors (if they fulfill the requirement of regulations) or terminate the arrangement with any Distributor and intimate the Trustee and Commission accordingly. The Management Company may itself perform the functions of a Distributor either directly or through sub-distributors.

3.12.2 The Distributors will be responsible for receiving applications for Purchase, Redemption, Conversion or Transfer of Units etc. They will be interfacing with and providing services to Unit Holders, including receiving applications for change of address or other particulars or applications for issuance of duplicate certificates, requests for income tax exemption or Zakat exemption, etc. for immediate transmission to the Management Company or Transfer Agent as appropriate for

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further action. The Management Company shall remunerate the Distributors out of its resources and/or from Sales Load.

3.12.3 The Management Company may, at its sole discretion, from time to time, appoint Investment Facilitators (Facilitators). The Facilitators' function is to identify, solicit and assist investors in investing in the Fund. The Management Company shall remunerate the Facilitators out of its resources and/or from Front-end Load.

### 3.13 Auditors -

#### **A. F. Ferguson & Co.**

Chartered Accountants

3rd Floor, State Life Building No. 1-C, I.I. Chundrigar Road, Karachi, 74000

3.13.1 They will hold office until the transmission of the reports and accounts, which will cover the period from commencement of the Trust up to the end of the Accounting Period and will, afterwards, be eligible for reappointment by the Management Company with the concurrence of the Trustee. However, an auditor may be reappointed for such terms as stipulated by the Regulations and/or the Ordinance, as amended from time to time. The appointment of Auditor and contents of the Auditor's report shall be in accordance with the provisions of the Rules and Regulations

3.13.2 The Auditors shall have access to the books, papers, accounts and vouchers of the Trust, whether kept at the office of the Management Company, Trustee, Custodian, Transfer Agent or elsewhere and shall be entitled to require from the Management Company, Trustee and their Directors, Officers and Agents such information and explanations as considered necessary for the performance of audit.

3.13.3 The Trustee shall be entitled to require the Auditors to provide such further reports as may be agreed between the Trustee and the Management Company as may be considered necessary to facilitate the Trustee in issuing the certification required under the Regulations.

3.13.4 The Auditors shall prepare a written report to the Unit Holders on the accounts and books of accounts of the Trust and the balance sheet, profit and loss account, cash flow statement and statement of movement in Unit Holders' Funds and on every other document forming part of the balance sheet and profit and loss account, including notes, statements or schedules appended thereto.

3.13.5 The contents of the Auditors report shall be as mentioned in the Regulations.

### 3.14 Legal Advisors

#### **M/s. Ijaz Ahmed & Associates**

Suit # 7, 11th Zamzama Street, Phase-V, DHA, Karachi

### 3.15 Bankers

1.	Albaraka Bank (Pakistan) Limited
2.	Allied Bank Limited
3.	Askari Bank Limited
4.	Bank Alfalah Limited
5.	Bank Al-Habib Limited
6.	Bank Islami Pakistan Limited
7.	Dubai Islamic Bank Pakistan Limited
8.	Faysal Bank Limited
9.	Habib Bank Limited
10.	Habib Metropolitan Bank Limited
11.	JS Bank Limited
12.	MCB Bank Limited
13.	MCB Islamic Bank
14.	Meezan Bank Limited
15.	National Bank of Pakistan

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16.	Sindh Bank Limited
17.	Soneri Bank Limited
18.	Standard Chartered Bank (Pakistan) Limited
19.	The Bank of Punjab
20.	United Bank Limited
21.	Industrial & Commercial Bank of China
22.	Telenor Micro Finance Bank Ltd
23.	Zarai Taraqati Bank Limited

In addition, the Management Company may appoint any other Banks. The Trustee shall operate the accounts on instruction from the Management Company.

### 3.16 Bank Accounts

- a) The Trustee, at the request of the Management Company, shall open Bank Account(s) for the Unit Trust at designated Banks having minimum rating of AA- and above inside or outside Pakistan, subject to the relevant laws, Trust Deed, Rules and Regulations, for collection, investment, redemption or any other use of the Trust's Funds. The Banks Accounts shall be titled:

**For ABL Special Saving Plan- I (ABL SSF- I)**

**"CDC Trustee - ABL Special Savings Fund" (For Common Collection Account)**

**"CDC Trustee - ABL Special Savings Fund- ABL Special Savings Plan - I"**

- b) The Management Company may also require the Trustee to open Bank Account(s) as Distribution Account(s) for dividend distribution out of the Unit Trust. Notwithstanding anything in the Deed, the beneficial ownership of the balances in the Accounts shall vest in the Unit Holders.
- c) All bank charges for opening and maintaining Bank Accounts for the Trust shall be charged to the Fund by equally dividing it amongst the existing Allocation Plans. All bank charges for opening and maintain Bank Accounts for an Allocation plan under the Trust shall be charged to the pertinent Allocation Plan.
- d) All income, profit etc. earned in the Distribution Account(s), including those accruing on unclaimed dividends, shall form part of the Trust Property for the benefit of the Unit Holders and shall be transferred periodically from the Distribution Account(s) to the main Bank Account of the Trust.
- e) The amounts received from the Investors before the Initial Period shall be deposited in a Bank Account of the Fund and any income, profit etc earned and/or accrued on the investments of that amount up to and including the day before the opening of Initial Period shall not form part of the Trust Property and shall be paid by the Management Company or the Trustee to those Investors participated before the Offering Period, either in cash or in additional Units as selected by those Investors, in proportion of their investments at the Management Company discretion.
- f) The Trustee shall, if requested by the Management Company at its discretion also open a separate Account designated by the Management Company at designated Banks. These account(s) may be used for the purpose of collection of sale proceeds, where collections received on account of subscription of Units by investors of various unit trusts and the administrative plans that are managed by the Management Company shall be held prior to their being allocated and transferred to pertinent unit trust(s). Such account(s) may also be used for temporary parking for the purpose of redemption. Provided however, in relation to the other unit trusts managed by the Management Company mentioned above, there are similar provisions in the trust deeds of such Funds. Such accounts shall be in the title of **"CDC Trustee ABL Funds"**.

**<sup>1</sup>[For ABL Special Saving Plan- II (ABL SSF- II)]**

The Trustee, at the request of the Management Company, shall open Bank Account(s) for the Unit Trust at designated Banks having minimum rating of AA- and above inside or outside Pakistan, subject to the relevant laws, Trust Deed, Rules and Regulations, for collection, investment, redemption or any other use of the Trust's Funds. The Banks Accounts shall be titled:

**"CDC Trustee - ABL Special Savings Fund- ABL Special Savings Plan - II"**

Payment instrument for purchase of units shall be made in favor of Payment Instrument shall be in favor **CDC Trustee - ABL Special Savings Fund- ABL Special Savings Plan -II"** through cheque, bank draft, pay order or online transfer as the case may be in favor of the Trustee Bank Account and crossed **"Account Payee Only"**]

**<sup>2</sup>[For ABL Special Saving Plan- III (ABL SSF- III)]**

The Trustee, at the request of the Management Company, shall open Bank Account(s) for the Unit Trust at designated Banks having minimum rating of AA- and above inside or outside Pakistan, subject to the relevant laws, Trust Deed, Rules and Regulations, for collection, investment, redemption or any other use of the Trust's Funds. The Banks Accounts shall be titled:

**"CDC Trustee - ABL Special Savings Fund- ABL Special Savings Plan - III"**

Payment instrument for purchase of units shall be made in favor of Payment Instrument shall be in favor **CDC Trustee - ABL Special Savings Fund- ABL Special Savings Plan -III"** through cheque, bank draft, pay order or online transfer as the case may be in favor of the Trustee Bank Account and crossed **"Account Payee Only"**]

**<sup>3</sup>[For ABL Special Saving Plan- IV (ABL SSF- IV)]**

The Trustee, at the request of the Management Company, shall open Bank Account(s) for the Unit Trust at designated Banks having minimum rating of AA- and above inside or outside Pakistan, subject to the relevant laws, Trust Deed, Rules and Regulations, for collection, investment, redemption or any other use of the Trust's Funds. The Banks Accounts shall be titled:

**"CDC Trustee - ABL Special Savings Fund- ABL Special Savings Plan - IV"**

Payment instrument for purchase of units shall be made in favor of Payment Instrument shall be in favor **CDC Trustee - ABL Special Savings Fund- ABL Special Savings Plan -IV"** through cheque, bank draft, pay order or online transfer as the case may be in favor of the Trustee Bank Account and crossed **"Account Payee Only"**]

**<sup>4</sup>[For ABL Special Saving Plan- V (ABL SSF- V)]**

The Trustee, at the request of the Management Company, shall open Bank Account(s) for the Unit Trust at designated Banks having minimum rating of AA- and above inside or outside Pakistan, subject to the relevant laws, Trust Deed, Rules and Regulations, for collection, investment, redemption or any other use of the Trust's Funds. The Banks Accounts shall be titled:

**"CDC Trustee - ABL Special Savings Fund- ABL Special Savings Plan - V"**

Payment instrument for purchase of units shall be made in favor of Payment Instrument shall be in favor **CDC Trustee - ABL Special Savings Fund- ABL Special Savings Plan - V"** through cheque, bank draft, pay order or online transfer as the case may be in favor of the Trustee Bank Account and crossed **"Account Payee Only"**]

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<sup>1</sup> Added vide 1<sup>st</sup> Supplemental Offering Document dated September 17, 2019

<sup>2</sup> Added vide 2<sup>nd</sup> Supplemental Offering Document dated September 27, 2019

<sup>3</sup> Added vide 3<sup>rd</sup> Supplemental Offering Document dated October 30, 2019

<sup>4</sup> Added vide 4<sup>th</sup> Supplemental Offering Document dated February 25, 2021

### **3.17 Rating of the Scheme**

The Management Company will be obliged to obtain a rating of the Scheme, once the Scheme becomes eligible for rating as per the criteria of the rating agency, and such rating shall be updated at least once every Financial Year and also published in the annual and quarterly reports of the Scheme as well as on the Management Company's website.

### **3.18 Minimum Fund Size**

The minimum size of an open end scheme shall be one hundred million rupees at all times during the life of the scheme. In case of after the initial public offering or subsequently at any time if the size of open end scheme falls below that minimum size of one hundred million rupees, the asset management company shall ensure compliance with the minimum fund size within three (3) months of its breach and if the fund size remains below the minimum fund size limit for consecutive ninety (90) days the asset management company shall immediately intimate the grounds to the commission upon which it believes that the scheme is still commercially viable and its objective can still be achieved.

## **4. CHARACTERISTICS OF UNITS**

### **4.1 Units**

- a) All Units of the Allocation Plans and fractions thereof represent an undivided share in the Allocation Plan and rank pari passu as to their rights in the net assets, earnings, and the receipt of the dividends and distributions in their respective Allocation Plan. Each Unit Holder has a beneficial interest in the particular Type of Unit of the Allocation Plan, proportionate to the Units held by such Unit Holder under the pertinent Allocation Plan. For the convenience of investors, the Management Company may issue Units with different options for different arrangements as chosen by the investor from time to time, after seeking prior approval of the Commission and amending the Offering document.
- b) The Management Company shall offer Allocation Plans that shall invest in only Authorized Investable Avenues (unless otherwise allowed under the Rules, Regulations, and/ or any directives issued or any exemptions granted by the Commission to the Fund and/ or to the Management Company from time to time) in differing percentage allocations.

### **4.2 Classes of Units**

- a) **Class "A"** Units are the capital protected units (subject to completion of maturity) of an Allocation Plan it will be issued to the Unit Holders during Pre-IPO, IPO and Subscription Period of the respective allocation Plan. Class "A" units may carry Front- end load and/or Back-end Load (Deferred Sales Load) & Contingent Load in case of redemption before the maturity of the respective allocation Plan.

Units redeemed during the Subscription Period will not carry Back-End & Contingent Load.

Any dividend announced for Class "A" units will be given in the form of cash dividend, after deduction of any applicable duties & taxes.

Please refer to Annexure B for relevant features (applicable load and restrictions) for various classes of units for different Allocation Plans.

- 4.2.1 Irrespective of the different classes of Units as set out above, all Units of an Allocation Plan issued from time to time shall rank pari passu inter se and shall have such rights as are set out in the Trust Deed and this Offering Document unless stated otherwise.

### **4.3 Purchase and Redemption of Units**

- (a) Units are purchased at the Offer Price and redeemed at the Redemption Price at any of the Authorized Distribution Offices during Business Hours on any Dealing Day in accordance with the procedure set out in of this Offering Document.
- (b) Units are issued after realization of subscription money.

- (c) During the period the register is closed, the sale, redemption and conversion of Units will be suspended.
- (d) The Management Company may decline an applicant for issue of units if it is of the opinion that it will not be possible to invest the substantial inflow of Funds or to meet any regulatory requirements.

#### **4.4 Procedure for Purchase of Units**

##### **4.4.1 Who Can Apply?**

Any investor or any related group of investors qualified or authorized to purchase the Units may make applications for the Purchase of Units of allocation plans under the Fund. Application may be made pursuant to the procedures described in paragraph 4.4.2 below by any qualified or authorized investor(s) including, but not limited to, the following:

- (a) Citizens of Pakistan and resident in Pakistan. In respect of minors below 18 years of age, application may only be made by their guardians.
- (b) Companies, corporate bodies, financial institutions, banks, partners of a firm and societies incorporated in Pakistan provided such investment is permitted under their respective memorandum and articles of association and/or bye-laws.
- (c) Pakistanis resident abroad, foreign nationals and companies incorporated outside Pakistan can apply for Units subject to the regulations of the State Bank of Pakistan and the Government of Pakistan and any such regulations and laws that may apply to their place of residence, domicile and citizenship. The payment of dividends and redemption proceeds to such investors shall be subject to the relevant taxation and exchange regulations/laws. Any person making an application for the Purchase of Units in the Fund shall warrant that he/she is duly authorized to purchase such Units.
- (d) Provident Funds constituted by companies registered under the Companies Ordinance, 1984, subject to conditions and investment limits as laid down in Employees Provident Fund (Investment in Listed Securities) Rules, 1996, as amended from time to time, including by SROs.
- (e) Provident, Pension and Gratuity Funds constituted by organizations other than companies under Section 20 (h) of the Trusts Act 1882, (11 of 1882).
- (f) Insurance companies under the Insurance Ordinance, 2000.
- (g) Non Profit Organization under Rule 213 (i) of the Income Tax Rules, 2002.
- (h) Fund of Funds.

##### **4.4.2 How can Units be purchased?**

###### **Account Opening Procedure**

The procedure given below is designed for paper-based transactions. The Management Company at a later date after seeking approval of the Commission may introduce electronic/Internet based options for the transactions.

- (a) Before purchasing Units of Allocation Plans under the Fund an investor must open an account with Management Company using the Account Opening Form.
- (b) In case of individuals, a photocopy of the Computerized National Identity Card (CNIC), NICOP or Passport etc. of the applicant or any other form of identification acceptable to the Management Company needs to be furnished.
- (c) In case of a body corporate or a registered society or a trust the following documents would be required,
  - (i) Duly certified copy of the memorandum and articles of association/ Charter/ Byelaws or rules and regulations;
  - (ii) Duly certified copy of power of attorney and/or relevant resolution of the board of directors delegating any of its officers to invest the Funds and/ or to realize the Investment and;

(iii) Duly certified copy of the Computerized National Identity Card (CNIC) of the officer to whom the authority has been delegated.

- (d) In case of existing Unit Holders, if any of the documents (in a-c above) have previously been submitted with the Management Company and/or Transfer Agent, fresh submission of documents will not be required provided that submitted documents are acceptable to Management Company. However, the account number must be provided to facilitate linking.

Any change of name or address of any unit holder as entered in the Register shall forthwith notified in writing by relevant unit holder to the distributor company or transfer agent.

- (e) The Distribution Company and/or Management Company will be entitled to verify the particulars given in the Account Opening Form. In case of any incorrect information, the application may be rejected if the applicant fails to rectify the discrepancy.
- (f) If subsequent to receipt of the application by the Distributor, but prior to issue of the Units, the application is found by the Registrar or the Distributor to be incomplete or incorrect in any material manner, the Registrar or the Distributor will advise the applicant in writing to remove the discrepancy, in the meanwhile the application will be held in abeyance for fifteen days and in the event the discrepancy is not removed in the said fifteen days, the amount will be refunded without any interest or mark-up. However, in the event Units have been issued and a material discrepancy is discovered subsequent to that, the Registrar or the Distributor will advise the applicant in writing to remove the discrepancy within fifteen days and if the investor, in the opinion of the Registrar, fails to remove the discrepancy without good cause, the Units shall be redeemed at the Redemption Price fixed on the date the Units are so redeemed. The Unit Holder shall not be entitled to any payment beyond the redemption value so determined.
- (g) The Investor Account Opening Form can be lodged with any Distributor or directly lodged with the Management Company. No other person (including Investment Facilitators) is authorized to accept the forms or payment.
- (h) The Management Company will make arrangements, from time to time, for receiving Account Opening Forms from outside Pakistan and will disclose these arrangements through its website and its Distributors and agents outside Pakistan.

#### **4.4.3 Joint Application**

- (a) Joint application can be made by up to four applicants. Such persons shall be deemed to hold Units on first holder basis. However, each person must sign the Account Opening Form and submit a copy of Computerized National Identity Card, NICOP, Passport and other identification document.
- (b) The first named Holder shall receive all notices and correspondence with respect to the account, as well as proceeds of any redemption, or dividend payments. Such person's receipt or payment into the person's designated bank account shall be considered as a valid discharge of obligation by the Trustee and the Management Company.
- (c) In the event of death of the first Holder, the person first in the order of survivor(s) as stated in the Account Opening Form shall be the only person recognized by the Trustee and the Management Company to receive all notices and correspondences with regard to the accounts, as well as proceeds of any redemption requests or dividend. Such person's acknowledgement of receipt of proceeds shall be considered as the valid discharge of obligation by the Trustee and the Management Company.

Provided however the Trustee and/or the Management Company may at their discretion request the production of a Succession Certificate from an appropriate Court before releasing of redemption requests or dividends in cases of doubts or disputes among the Joint Unit Holders and/or the legal heirs or legal representatives of the deceased.

#### **4.4.4 Purchase of Units**

- (a) After opening an account an account holder may purchase Units of allocation plans under the Fund using the Investment Application Form attached to this Offering Document. Payment for the Units must accompany the form.

- (b) Application for Purchase of Units shall be made by completing the prescribed Investment Application Form and submitting it to the authorized branches of the Distributor or to the Management Company together with the payment by cheque, bank draft, pay order or online transfer as the case may be in favor of Trustee Bank Account and crossed "Account Payee only" as specified below;

**For ABL Special Savings Plan - I:**

- Demand draft or Pay order in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - I"
- Online transfer to Bank Account(s) of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - I"
- Cheque (account payee only marked in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - I")

<sup>1</sup>**[For ABL Special Savings Plan - II:**

For Pre-IPO, IPO and Subscription Period:

- Demand draft or Pay order in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - II"
- Online transfer to Bank Account(s) of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - II"
- Cheque (account payee only marked in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - II")

<sup>2</sup>**[For ABL Special Savings Plan - III:**

For Pre-IPO, IPO and Subscription Period:

- Demand draft or Pay order in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - III"
- Online transfer to Bank Account(s) of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - III"
- Cheque (account payee only marked in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - III")

<sup>3</sup>**[For ABL Special Savings Plan - IV:**

For Pre-IPO, IPO and Subscription Period:

- Demand draft or Pay order in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - IV"
- Online transfer to Bank Account(s) of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - IV"
- Cheque (account payee only marked in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - IV")

<sup>4</sup>**[For ABL Special Savings Plan - V:**

For Pre-IPO, IPO and Subscription Period:

- Demand draft or Pay order in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - V"
- Online transfer to Bank Account(s) of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - V"
- Cheque (account payee only marked in favor of "CDC Trustee-ABL Special Savings Fund- ABL Special Savings Plan - V")

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<sup>1</sup> Added vide 1<sup>st</sup> Supplemental Offering Document dated September 17, 2019

<sup>2</sup> Added vide 2<sup>nd</sup> Supplemental Offering Document dated September 27, 2019

<sup>3</sup> Added vide 3<sup>rd</sup> Supplemental Offering Document dated October 30, 2019

<sup>4</sup> Added vide 4<sup>th</sup> Supplemental Offering Document dated February 25, 2021



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- (c) The Management Company may also notify, from time to time, arrangements or other forms of payment within such limits and restrictions considered fit by it with the prior approval of Commission.
- (d) Applicants must indicate their account number in the Investment Application Form except in cases where the Investor Account Opening Form is sent with the Investment Application Form.
- (e) The applicant must obtain a copy of the application signed and stamped by an authorized officer of the Distributor acknowledging the receipt of the application, copies of other documents prescribed herein and the demand-draft, pay-order, cheque or deposit slip as the case may be. Acknowledgement for applications and payment instruments can only be validly issued by Distributors.
- (f) The Distribution Company and/or Management Company will be entitled to verify the detail given in the Investment Form. In case of any incorrect information, the application may be rejected if the applicant fails to rectify the discrepancy (except for discrepancy in payment instrument, in which case application will be rejected immediately).
- (g) The Management Company will make arrangements, from time to time, for receiving Investment Request Forms and payments from outside Pakistan and will disclose these arrangements through its website and its Distributors and agents outside Pakistan.

### **4.4.5 Minimum Amount of Investment**

Initially Units shall be issued at Par Value of **Rs 10/-** with a minimum investment size of **Rs.5,000/-** (Rupees Five Thousand only) and thereafter the minimum amount for investment would be of **Rs.1,000/--** (Rupees One Thousand only) per transaction, at applicable NAV or purchase price, other than reinvestment of Dividend and Bonus Units. The Management Company reserves the right to alter the minimum amounts stated hereinabove after giving thirty days prior notice to the Unit Holders. However, enhancement in current minimum monetary investments shall not take effect retrospectively.

### **4.4.6 Determination of Purchase (Public Offer) Price**

- (a) Units of Allocation Plans offered during the PRE-IPO and IPO will be offered on Initial Offer Price as specified in clause 1.10.
- (b) After the IPO period, the Purchase (Offer) Price for the Unit offered through Public Offering, shall be determined from time to time pursuant to the Sub clause (c) hereafter and shall be announced by the Management Company for Dealing Days during the period when the relevant allocation plan is open for subscription.
- (c) The Purchase (Offer) Price of Units of any Allocation Plan shall be equal to the sum of:
  - (i) The Net Asset Value as of the close of the Business Day (Forward pricing);
  - (ii) Any Front-end Load as disclosed in this Offering Document.
  - (iii) Such amount as the Management Company may consider an appropriate provision for Duties and Charges; and
  - (iv) Such amount as the Management Company may consider an appropriate provision for Transaction Costs.
  - (v) Such sum shall be adjusted upward to the nearest paisa.

If such price exceed or falls short of the current value of the underlying assets by more than five percent based on information available, the assets Management Company shall defer dealing and calculate a new price and this new price would be applicable for dealing of units.

- (d) The Purchase (Offer) Price so determined shall apply to purchase requests, received by the Distributor or the Management Company during the Business Hours on the Dealing Day on which the completely and correctly filled purchase of Units application form is received.

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- (e) The Purchase (Offer) Price determined by the Management Company shall be made available to the public at the office and branches of the Distributors and will also be published daily on the Management Company's and MUFAP's website.

### 4.4.7 Allocation/ Issue of Units

- (a) The Purchase Price determined shall apply to all Investment Request Forms, complete in all respects, received by the Management Company at its registered address or by the Distributor at its Authorized Branch(s) during Business Hours on that Dealing Day. Any Investment Request Forms received after Business Hours will be transferred to the next Dealing Day.
- (b) <sup>2</sup>[Units will be allocated at the Purchase Price as determined in clause 4.4.6 above and issued after realization of Funds in the bank account of the Fund.]
- (c) The Transfer Agent shall send an account statement or report to the Unit Holder each time there is an activity in the account. Such statements or report shall be sent by electronic means or ordinary mail to the Unit Holder's address recorded in the Register of Unit Holders.
- (d) In case the Management Company announces a suspension of further issue of Units of an Allocation Plan under the Fund, it may allow existing Unit Holder of that Allocation Plan to continue acquiring Units against reinvestment of any cash or bonus / Stock dividend declared on the Units held in the pertinent Allocation Plan. Also, if issue of Units of an Allocation Plan is suspended, Units of other Allocation Plans under the Fund may continue unaffected.

### 4.4.8 Issuance of Physical Certificates

- (a) Unit Certificates will be issued only if requested by the Unit Holder.
- (b) Unit Holder can apply for the issue of Certificate by completing the prescribed application form and submitting it to the relevant Distribution Company together with a fee at the rate of **Rs.50/-** per Certificate or any other amount as determined by the Management Company from time to time.
- (c) The Certificate will be posted at the applicant's risk within 21 Business Days after the request for the Certificate has been made to the address of the Unit Holder or to the address of the first named joint unit holder, if the relevant unit or units are jointly held.
- (d) The Certificate will be available in such denomination as Management Company and the Trustee decide from time to time. Unless, the Unit Holder has instructed to the contrary, the minimum number of Certificates will be issued.
- (e) A Unit or any fraction thereof shall not be represented by more than one Certificate at any one time.

### 4.4.9 Replacement of Certificates

- (a) The Transfer Agent or Management Company may replace Certificates, which are defaced, mutilated, lost or destroyed on application received by them from the Unit Holder on the prescribed form on the payment of all costs and on such terms as to evidence, indemnity and security as may be required. Any defaced or mutilated Certificate must be surrendered before a new Certificate is issued.
- (b) The Unit Holder shall on application on prescribed form be entitled to consolidate the entire holding in the Fund into one (01) Certificate upon surrender of existing Certificates.
- (c) Each new issue of Certificates will require payment of **Rs.50/-** per Certificate, subject to revisions of fee from time to time by the Management Company.

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<sup>2</sup> Substituted vide 2<sup>nd</sup> Supplemental Offering Document dated September 27, 2019. The substituted clause read as follows; "Units will be allocated and issued at the Purchase Price as determined in clause 4.4.6 above and after realization of Funds in the bank account of the Fund."

**4.4.10 Issuance of Units in Book Entry form in CDS**

Unit Holder may obtain Units of Allocation Plans under the Fund in Book Entry form in CDS, if and / or when the Fund becomes CDS eligible. The Issuance of Units in CDS shall be made in accordance with the procedure laid down in CDCPL Regulations.

**4.5 Procedure for Redemption of Units**

**4.5.1 Who Can Apply?**

During the Pre-IPO & IPO Period the Units shall not be redeemed.

After the IPO Period all Unit Holders are eligible to redeem the said Units (without any Bank End & Contingent load during the Subscription Period. However after the commencement of Life of Plan, the unit-holders may redeem the said units (subject to applicable back end & contingent load) as specified in Annexure B).

Partial redemption during the life of the Plan is allowed.

Capital Protection feature shall not be available on units redeemed before maturity of the Plan.

Furthermore, the units shall not be redeemable and/or reallocated during the book closure of the Fund.

**Redemption Application Procedure**

4.5.2.1 Request for Redemption of Units of Allocation Plan(s) under the Fund shall be made after the close of the IPO Period by completing the prescribed redemption form and the same is received at the Authorized Branch or office of the Distributor on a Dealing Day during the Business Hours as may be announced by the Management Company from time to time. The Distributor may retain a copy of the Redemption Form and a copy may also be supplied to the Registrar, if so required by the Management Company.

4.5.2.2 In case of application for redemption by joint Unit Holders, unless otherwise specified by the joint holders, such application should be signed by all the joint Holders as per their specimen signatures provided at the time of opening of the account within the Unit Holder Register, through the Investor Account Opening Form.

4.5.2.3 The Distribution Company or the Registrar shall verify the particulars given in the application for Redemption of Units. The signature of any Unit Holder or Joint Account holder on any document required to be signed by him under or in connection with the application for redemption of Units may be verified by Management Company or the Registrar or otherwise authenticated to their reasonable satisfaction. In case of submission of electronic on-line redemptions the Unit Holder's user ID and password will authenticate his identity.

The Unit Holder will receive a note confirming the receipt of the application for redemption from the relevant Distribution Office.

4.5.2.4 If subsequent to receipt of the redemption application by the Distributor, but prior to the redemption of the Units, the application is found by the Management Company or the Registrar or the Distributor to be incomplete or incorrect in any material manner, the Management Company or Registrar or the Distributor will advise the applicant to remove the discrepancy. In the meanwhile, the application will be held in abeyance for fifteen days. In the event the discrepancy is not removed in the said fifteen days, the application for redemption will be cancelled treating the same as null and void. The Unit Holder will then have to submit a fresh application for Redemption of Units.

4.5.2.5 The Management Company shall ensure all valid redemption request are paid based on ranking of the request in a queue.

4.5.2.6 The amount payable on redemption shall be paid to the Unit Holder or first named joint Unit Holder by dispatching a cheque / bank draft/ pay order for the amount to the registered address of the Unit Holder or may be paid to the Unit Holder through Electronic Bank transfer to the Unit Holder's designated bank account as mentioned in the Investor Account Opening Form or Redemption form within six Business Days from the date of presentation of the duly completed Redemption form, electronic or otherwise, at the Authorized Branch or office of the

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Distributor or the Management Company. The amount may also be paid to the third party upon instruction of the Unit Holder, if allowed by the Management Company, through Electronic Bank transfer to the Unit Holder's designated bank account as mentioned in the Investor Account Opening Form or Redemption form.

4.5.2.7 No Money shall be paid to any intermediary except the Unit Holder or his authorized representative.

4.5.2.8 The Management Company may make arrangements through branches of banks to facilitate redemption of Units of the Unit Trust property under Allocation plan(s). A request for redemption of Units may also be made through the use of electronic means such as Internet or ATM facilities under prior arrangement with the Trustee and seeking prior approval of the Commission.

4.5.2.9 The receipt of the Unit Holders for any amount payable in respect of the Units shall be a good discharge to the Trustee and the Management Company. In case of joint Unit Holders any one of them may give effectual receipt for any such moneys

4.5.2.12 Application for Redemption of Units will be received at the authorized offices or branches of the Distributor on all Dealing Days. Where redemption requests on any one Dealing Day exceed ten (10) percent of either the total number of Units outstanding of the pertinent allocation plan, such redemption requests in excess of ten (10) percent may be deferred in accordance with the procedure elaborated in the Clause 4.11.4.

4.5.2.13 On the occurrence of any circumstance specified in the Regulation or the Deed that may require the Allocation Plan(s) under the Fund should be suspended, the Management Company shall suspend the Sale and Redemption of Units of the respective allocation plan(s) and the intimation of suspension shall be made to the Unit Holders, the Trustee and the Commission according to the procedure laid down in the Regulation.

4.5.2.14 The Management Company shall ensure that no entry and exit from the Scheme (including redemption and re-issuance of Units to the same Unit Holders on different NAVs) shall be allowed other than the following manners, unless permitted otherwise by the Commission under the Regulations:

(a) cash settled transaction based on the formal issuance and redemption requests

(b) net off issuance and redemption transaction at same net asset value when redemption request is ready to disburse and rank at the top in the list of pending redemption requests (if any).

The Management Company shall clearly specify Cut-Off Timings (for acceptance of application forms of issuance, redemption, and conversion of Units of the Scheme) mentioned in this Offering Document, on its web site and at designated points. Such Cut-Off Timing shall uniformly apply on all Unit Holders.

### **4.6 Redemption of Units in Book Entry form in CDS**

Unit Holder may redeem their Units held in Book Entry form in CDS. The Redemption of Units in CDS shall be made in accordance with the procedure laid down in CDCPL Regulations.

### **4.7 Determination of Redemption (Repurchase) Price**

4.7.1 After the IPO Period, the Redemption (Repurchase) Price of units of Allocation Plans shall be equal to the Net Asset Value of the pertinent Allocation Plans as of the close of Business Day (forward pricing) less:

- (a) Any Back-end Load as per the details in this Offering Document (Annexure B); and
- (b) Such amount as the Management Company may consider an appropriate provision for Duties and Charges and other levies etc; and
- (c) Such amount as the Management Company may consider an appropriate provision for Transaction Costs;
- (d) Such sum shall be adjusted downward to the nearest paisa

Level of all back end loads shall be disclosed in the Offering Document. An increase in Back End load will require 90 days prior notice to the Unit Holder or any other period as specified in the Regulations.

4.7.2 The Repurchase (Redemption) Price so determined shall apply to redemption requests, complete in all respects, received by the Distributor or the Management Company during the Business Hours (as announced by the Management Company from time to time) on the Dealing Day on which a correctly and properly filled redemption application is received.

4.7.3 The Redemption Price of units of Allocation Plans determined by the Management Company shall be made available for every Dealing day to the public at the office and branches of the Distributors and at the discretion of the Management Company may also be published in any daily newspaper widely circulated in Pakistan and will be published at Management Company's and MUFAP's website.

#### **4.8 Procedure for Requesting Change in Unit Holder Particulars**

##### **4.8.1 Who Can Request Change?**

All Unit Holders are eligible to change their Unit Holder details if they so desire. For such change in particulars, a request shall be made via the Special Instructions Form. These Forms may be obtained from Distributors or Investment Facilitators or from the Management Company or through its website. However, if Units are held in CDS account then request should be made through CDS Participant or the Investor Account Service (IAS) with which the account is maintained, according to the procedure laid down in CDC Regulations.

##### **4.8.2 Application Procedure for Change in Particulars**

(a) Some of the key information which the Unit Holder can change is as follows:

- i. Change in address
- ii. Nominee detail
- iii. Change in Bank Account details
- iv. Account Operating instructions
- v. Frequency of profit payments
- vi. Systemic Conversion Option

Change will not be allowed in Title of account.

(b) Fully completed Special Instructions Form has to be submitted by unit holder. This Form should be delivered to any of the Authorized Branches of the Distribution Companies or may be submitted to the Management Company through an Investment Facilitator within Business Hours on a Dealing Day.

(c) The applicant must obtain a copy of the Special Instructions Form signed and duly verified by an Authorized Officer of the Distributor or Management Company.

(d) The Distribution Company and /or Management Company will be entitled to verify the particulars given in the Special Instructions Form. In case of any incorrect information the application may be rejected if the applicant does not rectify the discrepancy.

(e) The Unit Holder will be liable for any taxes, charges or duties that may be levied on any of the above changes. These taxes, charges or duties may either be recovered by redemption of Unit Holder equivalent Units at the time of the service request or the Management Company may require separate payment for such services.

(f) Unless the Joint Unit Holder(s) of Units have specified otherwise, all the Joint Unit Holder(s) shall sign the Special Instructions Form for such Units.

##### **4.8.3 Transfer, Nomination, Transmission and Systemic Conversion Procedure**

4.8.3.1 Unit Holder may, subject to the law, transfer any Units held by them to any other person. The transfer shall be carried out after the Management Company/Transfer Agent has been satisfied that all the requisite formalities including the payment of any taxes and duties have been complied with.

4.8.3.2 Both the transferor and the transferee must sign every instrument of transfer and the transferor shall be deemed to remain the Holder of the Units transferred until the name of the transferee is

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entered in the register. Every instrument of transfer must be duly completed in all respects including affixation of transfer stamps of the requisite value.

- 4.8.3.3 Where Certificates have been issued, the Management Company / Transfer Agent with the consent of the Trustee may dispense with the production of any Certificate that shall have become lost, stolen or destroyed upon compliance by the Unit Holder(s) with the like requirements to those arising in the case of an application by him for the replacement thereof as provided in this Offering Document. The Management Company or the Transfer Agent shall retain all instruments of transfer.
- 4.8.3.4 The Transfer Agent shall, with the prior approval of the Management Company or the Management Company itself be entitled to destroy all instruments of transfer or the copies thereof, as the case may be, which have been registered at any time after the expiration of twelve years from the date of registration thereof and all the Certificates which have been cancelled at any time after the expiration of ten years from the date of cancellation thereof and all registers, statements and other records and documents relating to the Trust at any time after the expiration of ten years from transmission to the Trust. The Trustee or the Management Company or the Transfer Agent shall be under no liability, whatsoever, in consequence thereof and it shall conclusively be presumed in favor of the Trustee or the Management Company or the Transfer Agent that every Unit of Transfer so destroyed was a valid and effective instrument duly and properly registered by the Trustee or the Management Company or the Transfer Agent and that every Certificate so destroyed was a valid Certificate duly and properly cancelled, provided that (i) this provision shall apply only to the destruction of a document in good faith and without notice of any claim (regardless of the parties thereto) to which the document may be relevant; (ii) nothing in this sub-clause shall impose upon the Trustee or the Management Company or the Transfer Agent any liability in respect of the destruction of any document earlier than as aforesaid or in any case where the conditions of provision (i) above are not fulfilled. Reference herein to the destruction of any document includes reference to the disposal thereof in any manner. Complete list of unclaimed dividends will be maintained by the Management Company and shall not be destroyed. Unit Holder may nominate any successor/ nominee for transmission, subject to all legal requirements, in case of the decease of Unit Holder.
- 4.8.3.5 Transmission of Units to successors in case of inheritance or distribution of the estate of a deceased Unit Holder shall be processed by the Transfer Agent or the Management Company itself as Registrar after satisfying as to all legal requirements such as intimation of death of deceased Unit Holder along-with certified copy of death certificate, indemnity from nominee along-with copy of CNIC of nominee and deceased Unit Holder, original unit certificate (in case of physical certificate) etc. The legal costs and taxes, if any, shall be borne and paid by the transferees. However, the processing fee shall not be payable by successors or the beneficiaries of the estate in the case of transmission. The Management Company shall pay the relevant processing fee to the Transfer Agent.
- 4.8.3.6 A Unit Holder may convert the Units in a Unit Trust Scheme managed by the Management Company into Units of another Unit Trust Scheme managed by the Management Company by redeeming the Units of first Scheme and issuance of Units of later Scheme(s) at the relevant price applicable for the day. The Transfer Agent or Management Company itself shall carry out the conversion after satisfying that all the requisite formalities have been fulfilled and payment of the applicable taxes, fees and/or load, if any, has been received. Management Company may impose a time limit before which conversion may not be allowed.
- 4.8.3.7 A Unit Holder may merge the Units which he/she has invested with two folio/registration numbers into one folio/ registration number. The Transfer Agent shall carry out the merger after satisfying that all the requisite formalities have been completed and payment of applicable taxes and fee, if any, has been received.
- 4.8.4 **Conversion**  
Conversion of Units of an Allocation Plan to Units of any other Allocation Plan offered under this Scheme, or conversion of Units of the Allocation Plan(s) to/ from Units of any other Scheme managed by the Management Company can be carried out by submitting the duly filled Conversion Application Form, or any other Form as designated by the Management Company for the purpose of conversion from time to time, to the Authorized Branch of the Management Company together with any certificate / document required. Physical Certificates, if issued, must accompany the form.

**4.9 Partial Transfer**

Partial transfer of Units covered by a single Certificate is permitted provided that in case of physical certificates issued, the Unit Holder must apply for splitting of the Unit certificate representing the partial amount and then the new certificate shall be applied for transfer.

**4.10 Procedure for Pledge / Lien / Charge of Units**

**4.10.1 Who Can Apply?**

- (a) All Unit Holders are eligible to apply for pledge / lien / charge of Units if they so desire. Such Pledge / Lien / Charge can be made via the Pledge of Units Form as attached in Annexure "D" of this Offering Document. These forms may be obtained from Distributors or Investment Facilitators or from the Management Company or through its website. However, if Units are held in CDS account then request should be made to the CDS Participant or the Investor Account Service (IAS) with which the account is maintained, according to the procedure laid down in CDC Regulations.
- (b) Any Unit Holder (where required) may request the Management Company or Transfer Agent to record a pledge / lien of all or any of his / her/ their Units in favor of any third party legally entitled to invest in such Units in its own right. The Management Company or Transfer Agent shall register a lien on any Unit in favor of any third party with the consent of the Management Company. However, the lien shall be valid only if evidenced by an account statement or letter issued by the Management Company or Transfer Agent with the Units marked in favor of the Pledgee. The onus for due process having been followed in registering a lien shall lie with the party claiming the lien.
- (c) The lien once registered shall be removed by the authority of the party in whose favor the lien has been registered or through an order of a competent court. Neither the Trustee, nor the Management Company, nor the Transfer Agent, shall be liable for ensuring the validity of any such pledge / charge / lien. The disbursement of any loan or undertaking of any obligation against the constitution of such pledge/charge/lien by any party shall be at the entire discretion of such party and neither the Trustee nor the Management Company and the Transfer Agent shall take any responsibility in this matter.
- (d) Payments of cash dividends or the issue of bonus Units and redemption proceeds of the Units or any benefits arising from the said Units that are kept under lien / charge / pledge shall be paid to the order of the lien / charge / pledge holder's bank account or posted to the registered address of Pledgee mentioned in the Pledge Form and/or Investor Account Opening Form submitted. In case of Units are pledged through Central Depository System, payments of cash dividends or the issuance of bonus Units goes to the Pledger as per Central Depositories Act.
- (e) The Distribution Company and / or Management Company will be entitled to verify the particulars given in the Pledge Form. In case of any incorrect information the application may be rejected if the applicant does not rectify the discrepancy.
- (f) Fully completed Pledge of Units Form has to be submitted by Unit Holders. This Form should be delivered to any of the Authorized Branches of the Distribution Companies or may be submitted to the Management Company directly or through an Investment Facilitator within Business Hours on a Dealing Day.
- (g) All risks and rewards, including the right to redeem such Units and operate such account, shall vest with the pledge / lien / charge holder. This will remain the case until such time as the pledge / lien / charge holder in writing to the Management Company instructs otherwise.

**4.11 Temporary Change in Method of Dealing, Suspension of Dealing and Queue System**

**4.11.1 Temporary Change in the Method of Dealing**

Under the circumstances mentioned in Clause 4.11.2 & 4.11.3, Subject to compliance with Regulation (having regard to the interests of Unit Holders), the Management Company may request the Trustee to approve a temporary change in the method of dealing in Units.

A permanent change in the method of dealing shall be made after expiry of at least one month's notice to Unit Holders and with the approval of Trustee.

**4.11.2 Suspension of Fresh Issue of Units**

The Management Company may, under the following circumstances, suspend issue of fresh Units.

- The situation of Force Majeure as defined in this Offering Document;
- A situation in which it is not possible to invest the amount received against issuance of fresh Units or

- Any other situation in which issuance of fresh Units is, in Management Company's opinion, against the interests of the existing/remaining Unit Holders.

Such suspension may however not affect existing Unit Holders for the issue of bonus Units as a result of profit distribution. The Management Company shall announce the details of circumstances at the time a suspension of fresh issue is announced. The Management Company shall immediately notify SECP and Trustee if issuance of Units is suspended and shall also have the fact published, immediately following such decision, in the newspapers in which the Fund's prices are normally published.

In case of suspension of redemption of Units of allocation plan(s) due to extraordinary circumstances the issuance of Units shall also be kept suspended until and unless redemption of Units is resumed

Investment application form received on the day of suspension will not be processed and the amount received shall be returned to the investor.

#### **4.11.3 Suspension of Redemption of Units**

The Redemption of Units may be suspended during extraordinary circumstances/ Force Majeure.

Redemption requests received on the day of the suspension shall be rejected.

#### **4.11.4 Queue System**

In the event redemption requests on any day exceed ten percent (10%) of the outstanding Units of an Allocation Plan, the Management Company may invoke a Queue System whereby requests for redemption shall be processed on a first come first served basis for up to ten percent (10%) of the outstanding Units of Allocation Plan. The Management Company shall proceed to sell adequate assets of the pertinent Allocation Plan and / or arrange financing as it deems fit in the best interest of all Unit Holders of the pertinent Allocation Plan and shall determine the redemption price to be applied to the redemption requests based on such action. Where it is not practical to determine the chronological ranking of any requests in comparison to others received on the same Dealing Day, such requests shall be processed on basis proportionate to the size of the requests. The Management Company shall provide all redemption requests duly timed and date stamped to the Trustee within 24 hours of receipt of any such request following the queue system. The requests in excess of ten percent (10%) shall be treated as redemption requests qualifying for being processed on the next Dealing Day at the price to be determined for such redemption requests. However, if the carried over requests and the fresh requests received on the next Dealing Day still exceed ten percent (10%) of the outstanding Units of Allocation Plan, these shall once again be treated on first come first served basis and the process for generating liquidity and determining the redemption price shall be repeated and such procedure shall continue till such time the outstanding redemption requests come down to a level below ten percent (10%) of the outstanding Units of the Allocation Plan.

#### **4.11.5 Winding up in view of Major Redemptions**

In the event the Management Company is of the view that the quantum of redemption requests that have built up are likely to result in the Fund being run down to an unsustainable level or it is of the view that the selloff of assets is likely to result in a significant loss in value for the Unit Holders who are not redeeming, it may announce winding up of the Fund. In such an event, the Queue System, if already invoked, shall cease to apply and all Unit Holders shall be paid after selling the assets and determining the final Redemption Price. However, interim distributions of the proceeds may be made if the Management Company finds it feasible. In case of shortfall, neither the Trustee nor the Management Company shall be liable to pay the same.

## **5 DISTRIBUTION POLICY**

### **5.1 Declaration of Dividend**

The Management Company shall decide as soon as possible but not later than forty-five days after the Accounting Date / interim period whether to distribute among Unit Holders, profits, either in form of bonus Units or cash dividend, if any, available for the distribution at the end of the Accounting Period and shall advise the Trustee of the amount of such distribution per Unit. The Fund will comply with regulatory and taxation requirements and the distribution policy may be amended accordingly.

The Management Company on behalf of the Scheme shall, for every accounting year, distribute by way of dividend to the Unit Holders, not less than ninety per cent of the accounting income of



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the Collective Investment Scheme received or derived from sources other than capital gains as reduced by such expenses as are chargeable to a Collective Investment Scheme under the Regulations.

For the purpose of this Clause the expression “accounting income” means income calculated in accordance with the requirements of International Accounting Standards (IAS) as are notified under the Companies Act 2017, the Regulations and the directives issued by SECP. Wherever the requirement of Regulations or the directives issued by SECP differs with the requirement of IAS, the Regulations and the said directives shall prevail.

### 5.2 Determination of Distributable Income

<sup>5</sup>[The amount available for distribution in respect of any Accounting Period shall be determined by the Management Company and shall be the sum total of:

- a) The total income earned on the Trust Property during such Accounting Period including all amounts received in respect of dividend, mark-up, profit etc.
- b) Whole or part of the realized and/or unrealized appreciation of Investment Assets, at the option of the Management Company.
- c) From the above amounts shall be deducted expenses and such other adjustment as the Management Company may determine.]

### 5.3 Payment of Dividend

All payments for dividend shall be made through payment instruments or transfer of Funds to the Unit Holder's designated bank account or the charge-holder's designated bank account in case of lien / pledge of Units as the case may be or through any other mode of payment with the approval of Commission and such payment shall be subject to the Regulations and any other applicable laws and taxes.

### 5.4 Dispatch of Dividend Warrants/Advice

Dividend warrants/advice/payment instruments and/or Account Statements shall be dispatched to the Unit Holders or the charge-holders at their registered addresses.

### 5.5 Reinvestment of Dividend

The Management Company shall give the Unit Holders the option at the time of opening of Unit Holder Account (via Investor Account Opening Form) to have any Cash/ Bonus/ Stock Dividend announced for an Allocation Plan be reinvested on behalf of the investor through issuance of new Units, of the pertinent Allocation Plan, within the Unit Holder register after deduction of applicable taxes.

### 5.6 Unit Issuance for Reinvestment of Dividend

The Management Company shall decide as soon as possible, but not later than the time stipulated in the Companies Act, 2017 or the Rules and the Regulations, after the Accounting Date / Interim

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<sup>5</sup> Substituted vide 5<sup>th</sup> Supplemental Offering Document dated June 25, 2021. The substituted clause (Sub-Clause 5.2) read as follows;

*The amount available for distribution in respect of any Accounting Period shall be the sum of all income from which shall be deducted:*

- *the expenses, as stated in Clause 6.2 of this Offering Document; and*
- *any taxes of the Fund*

*All the receipts deemed by the Management Company to be in the nature of capital accruing from Investments shall not be regarded as available for distribution but shall be retained as part of the Trust Property under the pertinent Allocation Plan, provided that such amounts out of the sale proceeds of the Investments and all other receipts as deemed by the Management Company to be in the nature of the net realized appreciation may be distributable to the Unit Holders of the Allocation Plan by the Trustee upon instructions of the Management Company and shall thereafter cease to form part under the Allocation Plan.*

Period whether to distribute among the Unit Holders, profits in form of cash dividend, if any, available for the distribution at the end of the Accounting Period and all such distribution of cash dividend shall be mandatorily reinvested after deduction of applicable taxes in order to ensure the Capital Protection at the end of the Minimum Life of the Plan. The Management Company may advise the Trustee of the amount of such distribution per unit and number of fresh units to be issued as a result of such reinvestment.

The Fund will comply with regulatory and taxation requirements and the Distribution Policy may be amended in future accordingly.

#### **5.7 Closure of Register**

The Management Company may close the Register by giving at least seven (7) day's notice to Unit Holder provided that the time period for closure of register shall not exceed six (6) working days at a time and whole forty five days in a Financial Year. During the closure period, the sale, redemption, conversion of Units or transfer of Units will be suspended. Notice for closure of register should be published in two newspapers (Urdu and English language) having circulated all over Pakistan.

### **6 FEE AND CHARGES**

#### **6.1 Fees and Charges Payable by an Investor**

The following fees and charges shall be borne by the Investor:

##### **6.1.1 Front-end Load**

Front end Load is a part of Sales Load which may be included in the offer price of the Units. The remuneration of Distributors shall be paid from such Load and if the Front-end Load is insufficient to pay the remuneration of the Distributors, the Management Company shall pay the amount necessary to pay in full such remuneration and no charges shall be made against the Fund Property or the Distribution Account in this respect. Such payments may be made to the Distributors by the Management Company upon the receipt from the Trustee.

The Management Company may at its discretion charge different levels of Load on different Allocation Plans being offered by the Management Company under this Scheme and are disclosed as per Annexure B Any change in Front-end Load shall be done through an addendum to the Offering Document after seeking prior approval of the Commission.

A Distributor located outside Pakistan may if so authorized by the Management Company and the Trustee retain such portion of the Front-end Load as is authorized by the Management Company and transfer the net amount to the Trustee, subject to the law for the time being in force.

The issue price applicable to Bonus Units issued by way of dividend distribution or issue of Units in lieu of cash distribution shall not include any sales or processing charge.

##### **6.1.2 Back-end Load**

Back end Load deducted from the Net Asset Value in determining the Redemption Price; provided however that different levels of Back-end Load may be applied to different classes of Units, but Unit Holders within a class shall be charged same level of back end load. Management Company may change the current level of Back-end Load after giving 90 days prior notice to the Unit Holder through newspaper (either Urdu or English Newspaper) and via post and the unit holders shall be given an option to exit at the applicable NAV without charge of back end load as specified in the Regulation.

The current level of Back-end Load is indicated in Annexure B.

##### **6.1.3 Contingent Load**

The amount payable by the unit holder on redemption of Unit to cover loss incurred by Fund due to disinvestments if units are redeemed before the maturity of the scheme and such amount would be treated as part of the Fund Property.

The current level of Contingent Load is indicated in Annexure B.

**6.1.4 Other Charges**

Transfer of Units from one owner to another shall be subject to a Processing charge at the date the request is lodged, which shall be recovered from the transferee. However, the processing charge shall not be payable by successors in the case of inheritance or distribution of the estate of a deceased Unit Holder.

Units of Allocation Plan issued to an Account holder through conversion from another scheme run by the Management Company, or from another Allocation Plan under the Scheme, shall be issued at a price based on the Net Asset Value of the Allocation Plan on that date, plus the applicable Front-end Load.

**6.1.4 Expenses borne by the Management Company and the Trustee**

The Management Company and Trustee shall bear all expenditures in respect of their respective secretarial and office space and professional management services provided in accordance with the provisions of the Deed. Neither the Management Company nor the Trustee shall make any charge against the Unit Holders nor against the Trust Property nor against the Distribution Account for their services nor for expenses, except such expenses or fees as are expressly authorized under the provisions of the Regulations and the Deed to be payable out of Trust Property.

Any cost associated with sales, marketing and advertisement of collective investments schemes shall not be charged to the collective investment schemes as may be allowed by the commission.

**6.1.5 Remuneration of Distribution Company / Investment Agent / Investment Facilitator**

The Distribution Company employed by the Management Company will be entitled to a remuneration payable by the Management Company out of its own resources and/or from Front End Load on terms to be agreed between the Management Company and the Distribution Company. The Investment Facilitator/Investment Adviser/Sales Agent employed by the Management Company will be entitled to a remuneration payable by the Management Company out of its own resources.

Distributors/Investment Facilitators located outside Pakistan may, if so authorized by Trustee and the Management Company, be entitled to remuneration (from Management Company's own resources) on terms to be agreed between them and the Management Company, subject to the law for the time being in force.

**6.2 Fees and Charges Payable by the Fund**

The following expenses shall be borne by the Fund:

**6.2.1 Remuneration of the Management Company**

The remuneration shall begin to accrue from the business day after the end of IPO period. In respect of any period other than an Annual Accounting Period, such remuneration shall be prorated on the basis of the actual number of days for which such remuneration has accrued in proportion to the total number of days in the Annual Accounting Period concerned.

Current level Management Fee is disclosed in **Annexure "B"**. Any increase in the current level of Management Fee, provided it is within the maximum limit prescribed in the Regulations shall be subject to giving a ninety (90) days prior notice to the unit holders and the unit holders shall be given an option to exit at the applicable NAV without charge of any Back end load.

**6.2.2 Remuneration of the Trustee**

The Trustee shall be entitled to a monthly remuneration out of the Trust Property determined in accordance with Annexure "A".

The remuneration shall begin to accrue following the expiry of the IPO Period. For any period other than an Annual Accounting Period such remuneration will be prorated on the basis of the actual number of days for which such remuneration has accrued in proportion to the total number of days in an Annual Accounting Period concerned. Any upward change in the remuneration of trustee from the existing level shall require prior approval of the Commission.

### **6.2.3 Formation Costs**

All preliminary and floatation expenses of the Fund including expenses incurred in connection with the establishment and authorization of the Fund, including execution and registration of the Constitutive Documents, issue, legal costs, printing, circulation and publication of the Offering Document, and all expenses incurred during and up to the Initial Offering Period subject to a maximum of one per cent of pre-IPO capital of the Fund or Rupees five million, whichever is lower, shall be borne by the Fund subject to the audit of expenses and amortized over a period of not less than five years or within the maturity of the Fund whichever is lower. This cost shall be reimbursable by a collective investment scheme to an AMC subject to the audit of expenses. The Formation Cost shall be reported by the Management Company to the Commission and the Trustee giving their break-up under separate heads, as soon as the distribution of the securities is completed. Formation cost will be shared by the allocation plans available at the time of initial offering of the Fund.

### **6.2.4 Other costs and expenses**

The following charges shall also be payable out of the Fund Property

- i. Custody, Brokerage, Transaction Costs of investing and disinvesting of the Fund Property.
- ii. All expenses incurred by the Trustee in effecting the registration of all registerable property in the Trustee's name.
- iii. Legal and related costs incurred in protecting or enhancing the interests of the Unit Holders.
- iv. Bank charges, financing and financial costs;
- v. Auditors' Fees and out of pocket expenses.
- vi. Printing costs and related expenses for issuing Fund's quarterly, half yearly and annual reports
- vii. Fund rating fee payable to approved rating agency.
- viii. Listing Fee including renewals payable to the Stock Exchange(s) on which Units may be listed
- ix. Fee pertaining to the Fund payable to the Commission.
- x. Taxes, fees, duties if any, applicable to the Fund and on its income, turnover and/or its properties including the Sales Tax levied on Services offered by Asset Management Company (for management of Fund).
- xi. Charges and levies of stock exchanges, national clearing and settlement company, CDC charges.
- xii. Any other expenses as permissible under the Rules and Regulations from time to time and / or permitted by the Commission.

### **6.2.5 Expense Ratio**

The expense ratio shall be 2% in line with the limits assigned to the relevant Capital Protected Fund category in the Non-Banking Finance Companies Regulations, and as defined by the Commission from time to time.

## **7. TAXATION**

### **7.1 Taxation on the Income of the Fund**

#### **7.1.1 Liability for Income Tax**

The following is a brief description of the Income Tax Ordinance, 2001, applicable in respect of the Fund. This section is for advice only and potential investors should consult their tax experts for their liability with respect to taxation on income from investment in the Fund. This part does not cover tax liability of non-Pakistani resident investors with respect to taxes in their own jurisdiction.

Under the Tax Law in Pakistan, the definition of a public company includes a trust formed under any law for the time being in force. The Fund will be regarded as a public company liable to a tax rate applicable to a public company.

The income of the Fund will accordingly be taxed at the following rates:

- (i) Dividend income
- (ii) Capital Gains Tax as applicable according to the relevant law
- (iii) Return from all other sources / instruments are taxable at the rate applicable to a public company.

**7.1.2 Liability for Income Tax if Ninety Percent of Income is distributed**

Notwithstanding the tax rates given above, the income from the Scheme will be exempted from tax if 90% or more of the income as defined in Clause 99 of Part I of the Second Schedule of Income Tax Ordinance, 2001, is distributed amongst the Unit Holders as dividend.

The Fund will distribute not less than 90% of its income received or derived from sources other than realized and unrealized capital gains as reduced by such expenses as are chargeable to the Fund.

**7.1.3 Withholding tax**

Under the provision of Clouse 47(B) of part (IV) of second schedule of the income Tax Ordinance 2001, the Fund's income from dividend , term finance certificates, Sukuks, return on (Riba free) deposits with banks/financial institutions, return from contracts, securities or instruments of companies, organizations and establishments will not be subject to any withholding tax.

**7.1.4 Zakat on Fund**

The Fund is Saheb-e-Nisab under the Zakat and Ushr Ordinance, 1980. The balance in the credit of Banks, or similar account with a bank standing on the first day of Ramzan-ul-Mubarak will be subjected to Zakat deduction @ 2.5%.

**7.1.5 Taxation and Zakat on Unit Holders**

**7.1.6 Taxation on Income from the Fund of the Unit Holder**

- a. The following is a brief description of the Income Tax Ordinance, 2001, applicable in respect of Unit Holder of the Fund. This section is for advice only and potential investors should consult their tax experts for their liability with respect to taxation on income from investment in the Allocation Plan under the fund. This part does not cover tax liability of non-Pakistani resident investors with respect to taxes in their own jurisdiction.
- b. Unit Holders of the Fund will be subject to Income Tax on dividend income distributed by the Fund (exemption on distribution out of capital gains is limited to those Funds which are debt or money market Funds and they do not invest in shares).
- c. The tax deducted on dividend at the rates specified above will be the final tax (except for companies) and the payer will be required to withhold the amount of tax at source from payment of dividend except payment to the banking companies.
- d. Capital gain arising from sale/redemption of Units of the Fund will be subject to tax at the applicable tax rate as mentioned in Income Tax Ordinance 2001.
- e. Unit Holders who are exempt from income tax may obtain exemption certificate from the Commissioner of Income Tax and provide the same to the Management Company and/or Transfer Agent and on the basis of Exemption Certificate income tax will not be withheld.

**7.1.7 Tax Credit to Unit Holders**

Unit Holders other than a company shall be entitled to a tax credit under Section 62 of the Income Tax Ordinance, 2001, on purchase of new Units

**7.1.8 Zakat**

Units held by resident Pakistani Unit Holders shall be subject to Zakat at 2.5% of the value of the Units under Zakat and Ushr Ordinance, 1980, (XVII of 1980), except those exempted under the said Ordinance. Zakat will be deducted at source from the redemption proceeds. Above deduction will not be made if Unit Holder provides declaration in due course of time to the Management Company.

**7.1.9 Disclaimer**

The tax and Zakat information given above is based on the Management Company's tax Advisor's interpretation of the law which, to the best of the Management Company's understanding, is correct. Investors are expected to seek independent advice so as to determine the tax consequences arising from their investment in the Units of the Fund. Furthermore, tax and Zakat

laws, including rates of taxation and of withholding tax, are subject to amendments from time to time. Any such amendments in future shall be deemed to have been incorporated herein.

## **8. REPORTS TO UNIT HOLDERS**

### **8.1 Account Statement**

The Management Company/Transfer Agent shall send directly to each Unit Holder an account statement each time there is a transaction in the account.

The Management Company/Transfer Agent shall provide account balance and/or account activities through electronic mode to Unit Holder, who opted for such service.

The Unit Holder will be entitled to ask for copies of his account statement on any Dealing Day within Business Hours by applying to the Management Company/Transfer Agent in writing.

### **8.2 Financial Reporting**

- (a) The Management Company shall prepare and transmit the annual report physically in such form and manner as set out in Regulations as amended or substituted from time to time.
- (b) The Management Company shall prepare and transmit quarterly reports physically (or through electronic means or on the web subject to SECP approval) in such form and manner as set out in Regulations as amended or substituted from time to time.

### **8.3 Trustee Report**

The Trustee shall report to the Unit Holder, to be included in the annual and second quarter Financial Reports issued by the Management Company to the Unit Holders, as to whether in its opinion the Management Company has in all material respects managed the Fund in accordance with the provisions of the Regulations, the Constitutive Documents and if the Management Company has not done so, the respect in which it has not done so and the steps the Trustee has taken in respect thereof.

### **8.4 Fund Manager Report**

The Management Company shall prepare Fund Manager Report each month as per guideline issued by MUFAP and transmit the same to the Unit Holders and also made available at their web site.

## **9. WARNING AND DISCLAIMER**

### **9.1 Warning**

- a. If you have doubt or apprehension about the contents of this Offering Document, you should consult your bank manager, Shari'ah/Legal/ or other financial advisor is advised. The price of the Units of this Fund and the income of this Fund (from which distributions to Unit Holders is made) may increase or decrease.
- b. Investment in Allocation Plan under this Fund is suitable for investors who have the ability to take the risks associated with financial market investments. Capital invested in the financial markets could in extreme circumstances lose its entire value. The historical performance of this Fund, other Funds managed by the Management Company, the financial markets, or that of any one security or transaction included in the Fund's portfolio will not necessarily indicate future performance.

### **9.2 DISCLAIMER**

The Units of the Allocation Plan under the Fund are not bank deposits and are neither issued by, insured by, obligation of, nor otherwise supported by SECP, any Government Agency, Trustee (except to the extent specifically stated in this document and the Trust Deed) or any of the shareholders of the Management Company or any of the Pre-IPO Investors or any other bank or

financial institution. The portfolio of the Fund is subject to market risks and risks inherent in all such investments.

Allocation Plans' target return/ dividend range cannot be guaranteed. Allocation Plans' Unit price is neither guaranteed nor administered/managed; it is based on the NAV that may go up or down depending upon the factors and forces affecting the capital markets and interest rates.

## **10. GENERAL INFORMATION**

### **10.1 Accounting Period / Financial Year of the Fund**

Accounting Period means a period ending on and including an accounting date and commencing (in case of the first such period) on the date on which the Trust Property is first paid or transferred to the Trustee and (in any other case) from the next day of the preceding accounting period.

Annual Accounting Period means the period commence on 1st July and shall end on 30th June of the succeeding calendar year.

### **10.2 Inspection of Constitutive Documents**

The copies of constitutive documents, such as the Deed and the Offering Document, can be inspected free of charge at the addresses given below, however such documents shall also be available on the web site of the Management Company:

**ABL Asset Management Company Limited**

14- Main Boulevard, DHA Phase-6, Lahore.

**Central Depository Company of Pakistan Limited**

CDC House, Shahrah-e-Faisal, Karachi

### **10.3 Transfer of Management Rights of the Fund**

The management rights of the Fund may be transferred to another Management Company upon the occurrence of any of the following events in accordance with the procedure laid down in the Regulation, the Deed and the Directive issued by the Commission;-

- (i) the Management Company goes into liquidation, becomes bankrupt or has a liquidator appointed over its assets, or its license has been cancelled or does not hold valid license;
- (ii) where the Management Company is unable to remove the suspension of redemption of Units of the Fund within the fifteen business days of suspension and the Unit Holders representing at least three fourth in value of total outstanding Units of the concerned scheme pass a resolution or have given consent in writing that the scheme be transferred to another Management Company;
- (iii) If in the opinion of the Commission further management of the Fund by the existing Management Company is detrimental to the interest of the Unit Holders, the Commission may direct the Trustee to transfer the Fund to another Management Company.
- (iv) If the Management Company may retire voluntarily with the prior written consent of the Commission.

### **10.4 Extinguishment/Revocation of the Fund**

The Fund may be extinguished by the occurrence of any of the following events in accordance with the procedure laid down in the Regulation, the Deed and the Directive issued by the Commission;-

- (i) the Fund has reached its maturity date as specified in the Deed and / or the Offering Document;
- (ii) where the Management Company is unable to remove the suspension of redemption of Units of the Fund within the fifteen business days of suspension and the Unit Holders representing at least three fourth in value of total outstanding Units of the concerned scheme pass a resolution or have given consent in writing that the scheme be revoked;

- (iii) where the Management Company goes into liquidation, becomes bankrupt or has a liquidator appointed over its assets, or its license has been cancelled or does not hold valid license;
- (iv) in the opinion of the Management Company the scheme is not commercially viable or purpose of the scheme cannot be accomplished subject to the consent of Trustee;
- (v) The Management Company subject to regulatory approval, may announce winding up of the Trust in the event redemption requests build up to a level where the Management Company is of the view that the disposal of the Trust Property to meet such redemptions would jeopardize the interests of the remaining Unit Holder(s) and that it would be in the best interest of all the Unit Holder(s) that the Trust be wound up.
- (vi) on occurrence of any event or circumstances which, in the opinion of the Trustee, requires the Fund to be revoked; and
- (vii) where the Commission deems it necessary to revoke the Fund so directs either Trustee or the Management Company in the interest of Unit Holders;

#### **10.5 Procedure and manner of Revocation of the Fund**

Revocation of the Fund shall be done in accordance with the procedures and in the manner as mentioned in the Regulations or through circulars / guidelines issued by the SECP from time to time. )

#### **10.6 Distribution of proceeds on Revocation**

In case of Revocation of the Fund the Trustee shall according to the procedure laid down in Regulations refund the net proceeds to the Unit Holders in proportion to the number of units held by them.

### **11. GLOSSARY**

Unless the context requires otherwise the following words or expressions shall have the meaning respectively assigned to them:

**“Accounting Date”** means the thirtieth day of June in each year and any interim date on which the financial statements of the Trust are drawn up. Provided that the Management Company may, with the written consent of the Trustee and after obtaining approval from the Commission and the Commissioner of Income Tax may change such date to any other date and such change shall be intimated to the Commission.

**“Account Opening / Investment Account Opening Form”** means standardized form prescribed by the Management Company to be duly filled by the investors at the time of opening an account with the Fund.

**“Accounting Period”** means a period ending on and including an accounting date and commencing (in case of the first such period) on the date on which the Trust Property is first paid or transferred to the Trustee and (in any other case) from the next day of the preceding accounting period.

**“Act”** means the Companies Act, 2017.

**“Administrative Plans”** means investment plans offered by the Management Company and approved by the Commission, where such plans allow investors a specific investment strategy in any one or a combination of Schemes managed by the Management Company in accordance with the conditions specified by SECP.

**“Annual Accounting Period”** or **“Financial Year”** means the period commence on 1st July and shall end on 30th June of the succeeding calendar year.

**“Asset Management Company”** means an asset Management Company as defined in the Rules and Regulations.



“**Auditor**” means the Auditor of the Trust appointed by the Management Company, with the consent of the Trustee, as per the Regulations.

“**Authorized Branches**” means those Branches of Distributors or Distribution Companies which are allowed by the Management Company to deal in Units of the Funds managed by the Management Company.

“**Authorized Broker**” means those Brokers which are authorized to deal in Government Securities.

“**Authorized Investments**” means Authorized Investments as defined in the clause 2.2.3 of this Offering Document

“**Back-end Load**” means the charge deducted from the Net Asset Value in determining the Redemption Price; provided however that different levels of Back-end Load may be applied to different classes of Units, but unit holders within a class shall be charged same level of back-end load as disclosed in the Offering Document. Such load shall not form part of the Trust Property of the Fund or underline Allocation Plan.

“**Bank**” means institution(s) providing banking services under the Banking Companies Ordinance, 1962, or any other regulation in force for the time being in Pakistan, or if operating outside Pakistan, under the banking laws of the jurisdiction of its operation outside Pakistan.

“**Bank Accounts**” means those account(s) opened and maintained for the Fund and/ or the respective Allocation Plan(s) by the Trustee at the instruction of the Management Company at Banks, the beneficial ownerships in which the Unit Holder(s) shall invest in.

“**Broker**” means any person engaged in the business of effecting transactions in securities for the account of others.

“**Business Day**” means any day (business hours thereof as specified in the Offering Document) on which banks are open for normal business.

“**Capital Preservation (Principal Preservation may be used interchangeably)**” means the investment strategy of the fund is such that the net realizable value of investment should not fall below the initial investment value if the units of the Allocation Plan(s) are held till the maturity or perpetual of the respective Allocation Plan as defined under investment policy of the respective Allocation Plans

“**Certificate**” means the definitive certificate acknowledging the number of Units registered in the name of the Unit Holder issued at the request of the Unit Holder pursuant to the provisions of the Trust Deed.

“**Connected Person**” shall have the same meaning as assigned in the Rules and Regulations.

“**Constitutive Documents**” means the Trust Deed or such other documents as defined in the Regulations.

“**Contingent Load**” means amount payable by the Unit Holder on redemption of Units at as specified in Annexure B of the Offering Document. Any such amount would be treated as part of the Deposited Property.

“**Custodian**” means a Bank, a Depository or an Investment Finance Company licensed under the Regulations, which may be appointed by the Trustee in consultation with the Management Company to hold and protect the Trust Property or any part thereof as custodian on behalf of the Trustee, and shall also include the Trustee itself if it provides custodial services for the Fund.

“**Cut-Off Time**” / “**Business Hours**” means the day time for dealing in Units of the Fund. The current Cut-Off Timing/Business Hours are mentioned in Annexure “B” of this Offering Document.

“**Dealing Day**” means every Business Day from Monday to Friday of every week. Units will be available for dealing (purchase, redemption, transfer, switching etc) on Dealing Days during Cut-off Time. Provided that the Management Company may with the prior written consent of the Trustee and upon giving not less than seven days’ notice in two widely circulated English or Urdu newspapers in Pakistan declare any particular Business Day(s) not to be a Dealing Day(s).

**“DFI”** means Development Financial Institution and includes the Pakistan Industrial Credit and Investment Corporation (PICIC), the Saudi Pak Industrial and Agricultural Investment Company Limited, the Pak Kuwait Investment Company Limited, the Pak Libya Holding Company Limited, the Pak Oman Investment Company (Pvt.) Limited, Investment Corporation of Pakistan, House Building Finance Corporation, Pak Brunei Investment Company Limited, Pak-Iran Joint Investment Company Limited, Pak-China Investment Company Limited, and any other financial institution notified under Section 3-A of the Banking Companies Ordinance, 1962.

**“Distribution Account”** means the Bank Account (which may be a current, or PLS deposit account) separately for each Allocation Plan maintained by the Trustee with a Bank as directed by the Management Company in which the amount required for distribution of income to the Unit Holder(s) of the pertinent Allocation Plans may be transferred. Income or profit, if any, including those accruing on unclaimed dividends, in this account shall be transferred to the main account of the respective Allocation Plan from time to time, as part of the Fund Property of the pertinent Allocation Plan for the benefit of the Unit Holders of that Allocation Plan.

**“Distributor / Distribution Company”** means Company(ies), Firm(s), Sole Proprietorship concern(s), individual(s), Banks or any other Financial Institution appointed by the Management Company under intimation to the Trustee for performing any or all of the Distribution Functions and who has obtained license as securities adviser from SECP under Securities and Futures Advisers (Licensing and Operations) Regulations, 2017. The Management Company may itself also performs the Distribution Function.

**“Distribution Function”** means the functions with regard to:

- receiving applications for issue of Units together with the aggregate Offer Price for Units applied for by the applicants;
- issuing receipts in respect of (a) above;
- interfacing with and providing services to the Holders including receiving redemption/transfer applications, conversion notices and applications for change of address or issue of duplicate Certificates for immediate transmission to the Management Company or the Transfer Agent as appropriate;
- accounting to the Management Company for all: (i) payment instruments received from the applicants for issuance of Units; (ii) payments instruments to the Holders on redemption of Units; and (iii) expenses incurred in relation to the Distribution Function.
- the above functions may be performed electronically, if appropriate systems are in place.

**“Duties and Charges”** means in relation to any particular transaction or dealing all stamp and other duties, taxes, Government charges, bank charges, transfer fees, registration fees and other duties and charges in connection with the increase or decrease of the Trust Property or the creation, issue, sale, transfer, redemption or purchase of Units or the sale or purchase of Investment or in respect of the issue, transfer, cancellation or replacement of a Certificate or otherwise which may have become or may be payable in respect of or prior to or upon the occasion of the transaction or dealing in respect of which such duties and charges are payable, but do not include the remuneration payable to the Distribution Company or any Commission payable to agents on sales and redemption of Units or any Commission charges or costs which may have been taken into account in ascertaining the Net Asset Value.

**“Exit Charges”** means contingent load, back-end load and any other charges as may be applied by Management Company and defined in the Offering Document of the Fund.

**“Expense Ratio”** means the 2% ratio of the sum of all fees, expenses, taxes or government levies charged to the Collective Investment scheme to average daily net assets value of that Collective Investment Scheme;].

**“Exposure”** shall have same meanings as provided in the Regulations.

**“Federal Government”** means the Federal Government of Islamic Republic of Pakistan.

**“Financial Institution”** means a Bank, Development Finance Institution, Non-Banking Finance Company, Modaraba or an institution registered under relevant laws to provide financial services within or outside Pakistan.

**“Financial Sector”** shall comprise of the savings and term deposits / certificates/ securities/ instruments issued by the entities of Banking Sector, Financial Services Sector, Life Insurance Sector and Non- Life Insurance Sector as classified by Karachi Stock Exchange and DFIs.

**“Force Majeure”** means any occurrence or circumstance or element which delays or prevents performance of any of the terms and conditions of this Deed or any obligations of the Management Company or the Trustee and shall include but not limited to any circumstance or element that cannot be reasonably controlled, predicted, avoided or overcome by any party hereto and which occurs after the execution of this Deed and makes the performance of the Deed in whole or in part impossible or impracticable or delays the performance, including but not limited to any situation where performance is impossible without unreasonable expenditure. Such circumstances include but are not limited to floods, fires, droughts, typhoons, earthquakes and other acts of God and other unavoidable or unpredictable elements beyond reasonable control, such as war (declared or undeclared), insurrection, civil war, acts of terrorism, accidents, strikes, riots, turmoil, civil commotion, any act or omission of a governmental authority, failure of communication system, hacking of computer system and transmissions by unscrupulous persons, closure of stock exchanges, banks or financial institutions, freezing of economic activities and other macro-economic factors, etc.

**“Formation Cost”** means preliminary expenses relating to regulatory and registration fees of the Scheme, flotation expenses of the Scheme, expenses relating to authorization of the Scheme, execution and registration of the Constitutive Documents, legal costs, printing, circulation and publication of this Offering Document, announcements describing the Scheme and all other expenses incurred until the end of the Initial Period.

**“Front-end Load”** means the Sales load which may be included in the offering price of the Units; provided however that different levels of Front-end Load may be applied to different investors, as determined by the Management Company. However aggregate of Front-end Load and Back-end Load should not exceed 3% of Net Asset Value.

**“Fund”** means “ABL Special Savings Fund” or “Scheme”, or “Trust”, or “Unit Trust”, or “ABL-SSF”.

**“Government Securities”** includes monetary obligations of the Government or a Provincial Government or a corporation wholly owned or controlled, directly or indirectly, by the Federal Government or a Provincial Government and guaranteed by the Federal Government and any other security as the Federal Government may, by notification in the official Gazette, declare, to the extent determined from time to time, to be a Government Security.

**“Holder or Unit Holder”** means the investor for the time being entered in the Register as owner of a Unit including investors jointly so registered pursuant to the provisions of the Trust Deed.

**“Initial Period”** or **“Initial Offering Period”**. Means a period determined by the Management Company during which Units will be offered as mentioned in the Offering Document.

**“Initial Price”** or **“Initial Offer”** means the price per Unit on the first day of the Initial Period determined by the Management Company.

**“Investment”** means any Authorized Investment forming part of the Trust Property.

**“Investment Facilitators/Advisors”** means an individual, firm, corporate or other entity appointed by the Management Company to identify, solicit and assist investors in investing in the Scheme. The investment facilitator/advisor is not authorized to perform the Distribution Functions. The Management Company shall compensate the Investment Facilitators.

**“Investment Form”** means a standardized form prescribed by the Management Company to be duly filled by the investor to purchase Units and will be stated in this Offering Document.

**“Life of Plan”** means duration of the Plan. From the end day of the Subscription Period following realization of all investment proceeds raised till the close of Subscription Period, the Life of the Plan may start anytime within or no later than four (4) four business days from the close of Subscription Period.

“**Local Governments**” mean all the local / city governments in Pakistan.

“**Management Company**” is defined in the preamble hereto;

“**Net Assets of the Allocation Plan**” means the excess of assets over liabilities of pertinent Allocation Plan being offered under the Fund, such excess being computed in the manner as specified in the Regulation.

“**Net Assets of the Scheme**” means the excess of assets over liabilities of all Allocation Plans combined together, such excess being computed in the manner as specified under Regulations.

“**Net Asset Value**” or “**NAV**” of the Allocation Plan means per Unit Value of the pertinent Allocation Plan(s) being offered under the Fund arrived at by dividing the Net Assets of the Allocation Plan(s) by the number of Unit(s) outstanding for such Allocation Plan(s). The NAV of each Allocation Plan shall be announced on each Dealing Day as per the directions of the Commission from time to time.

“**Net Realizable Value**” means the proceeds paid to the Unit Holder at completion of Life of Plan or perpetual for the Allocation Plan as defined under investment policy of the respective Allocation Plans in the Offering Document of the Fund.

“**Offer Price or Purchase (Public Offer) Price**” means the sum to be paid by the investor for purchase of one Unit of an Allocation Plan, such price to be determined pursuant to this document.

“**Offering Document**” means the prospectus or other document (issued by the Management Company with written consent of the Trustee and approved by the Commission) which contains the investments and distribution policy, Allocation Plan(s), unit structure(s) and all other information in respect of the Unit Trust, as required by the Rules and Regulations and is circulated to invite offers by the public to invest in the Scheme.

“**Online**” means transactions through electronic data-interchange whether real time transactions or otherwise, which may be through the internet, intranet networks, fiber links and the like.

“**Par Value**” means the face value of Rs.10/- for a Unit of the Fund.

“**Personal Law**” means the law of inheritance and succession as applicable to the individual Unit Holder.

“**Pledge Form**” means a standardized form prescribed by the Management Company to be duly filled by the investor to Pledge his/her Units and will be stated in this Offering Document.

“**Profit Distribution Date**” means the date on which the Management Company decides to distribute the profits (if any).

“**Provincial Governments**” mean the Provincial Governments of all four provinces of Pakistan.

“**Redemption Form**” means a standardized form prescribed by the Management Company to be duly filled by the investor to redeem Units and will be stated in this Offering Document.

“**Redemption Price or Repurchase Price**” means the amount to be paid to the relevant Holder of a Unit of an Allocation Plan upon redemption of that Unit, such amount to be determined pursuant to this document.

“**Register Function**” means the functions with regard to:

- Maintaining the Register, including keeping a record of change of addresses/other particulars of the Holders;
- Issuing account statements to the Holders;
- Issuing Certificate, including Certificates in lieu of undistributed income to Holders;
- Cancelling old Certificates on redemption or replacement thereof;
- Processing of applications for issue, redemption, transfer and transmission of Units, recording of pledges, liens and changes in the data with regard to the Holders;

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- Issuing and dispatching of Certificates;
- Dispatching bank transfer intimation and distributing bonus Units or partly both and allocating Units to Holders on re-investment of cash dividends;
- Receiving applications for redemption and transfer/transmission of Units directly from Holder or legal representatives or through Distributor;
- Maintaining record of lien/pledge/charge; and
- Keeping record of change of addresses/other particulars of the Holders.

“**Regular Interval**” means monthly, quarterly, half yearly or annual periods.

“**Rules**” mean Non-Banking Finance Companies (Establishment and Regulation) Rules 2003 as amended from time to time.

“**Regulations**” mean Non-Banking Finance Companies and Notified Entities Regulations, 2008 and the Schedules and Forms attached to it as amended/replaced from time to time.

“**Sales Load**” mean Front end load and Back-end load (as Deferred Sales load) (excluding Duties and Charges) not exceeding three percent of NAV of Allocation Plan or as may be allowed under the Regulations, which may be included in the offer price of all or certain class of Units or deducted from the NAV of Allocation Plan in order to determine the Redemption Price of certain classes of Units.

“**SECP**” or “**Commission**” means Securities and Exchange Commission of Pakistan established under Securities and Exchange Commission of Pakistan Act, 1997 and shall include its successor.

“**Stock Exchange**” means Stock Exchanges registered under the Securities and Exchange Ordinance, 1969.

“**Subscription Period**” means the period in which units are offered for purchase on prevailing NAV of the respective Allocation Plan as defined in the Offering Document.

“**Sukuk**” Sukuk as defined in Sukuk (privately placed) Regulations 2017.

“**Transaction Costs**” means the costs incurred or estimated by the Management Company to cover the costs (such as, but not restricted to, brokerage, Trustee charges, taxes or levies on transactions, etc.) related to the investing or disinvesting activity of the Trust’s portfolio, inter alia, necessitated by creation or cancellation of Units. Such costs may be added to the NAV of the Allocation Plans to which the costs may be applicable for determining the Purchase (Offer) Price of such Units or be deducted from the NAV of the said Allocation Plan to which the costs may be applicable in determining the Repurchase (Redemption) Price.

“**Transfer Agent/Registrar Services**” means a company including a Bank that the Management Company shall appoint for performing the Registrar Functions. The Management Company may itself perform the Registrar Function.

“**Transfer Form**” means a standardized form prescribed by the Management Company to be duly filed by the investor to transfer Units and will be stated in this Offering Document.

“**Trust Deed**” or “**Deed**” means the Trust Deed of the Fund executed between the Management Company and the Trustee along with all the exhibits appended hereto.

“**Trust**” or “**Unit Trust**” or “**Fund**” or “**Scheme**” means the Unit Trust constituted by the Trust Deed for continuous offers for sale of Units.

“**Trust Property under Allocation Plan**” means the aggregate proceeds of all units of the pertinent Allocation Plan issued from time to time after deducting Duties and Charges, and after deducting there from any applicable Front-end Load and includes Investment and all income, profit and other benefits arising wherefrom and all cash, bank balances and other assets and property of every description from the time being held or deemed to be held upon trust by the Trustee for the benefit of the Unit Holder(s) of the pertinent Allocation Plan, pursuant to this Deed, but does not include any amount available for distribution in the Distribution Account. Any profit on the Distribution Account of the Allocation Plans shall also form part of the Fund Property of Allocation Plan.

**“Trust Property of the Scheme”** means the aggregate proceeds of all Units of all Allocation Plans issued from time to time after deducting Duties and Charges, and after deducting there from any applicable Front-end Load and includes includes Investment and all income, profit and other benefits arising wherefrom and all cash, bank balances and other assets and property of every description from the time being held or deemed to be held upon trust by the Trustee for the benefit of the Unit Holder(s) pursuant to this Deed but does not include any amount available for distribution in the Distribution Accounts of the Allocation Plans. Any profit on the Distribution Account of the Allocation Plans shall also form part of the Fund Property of the Scheme.

**“Unit”** means one undivided share in the Net Asset of the Allocation Plan(s) being offered under this Scheme and where the context so indicating a fraction thereof.

Words and expressions used but not defined herein shall have the meanings assigned to them in the Act and Rules and Regulations, words importing persons include corporations, words importing the masculine gender include the feminine gender, words importing singular include plural and words “written” or “in writing” include printing, engraving lithography, or other means of visible reproduction. The headings and table of contents are for convenience only and shall not affect the construction of the Trust Deed.

**ANNEXURE “A”**

**Central Depository Company of Pakistan Limited**

Tariff Structure for Trusteeship of Open-end Mutual Fund (Unit Trusts)

**The Trustee remuneration shall consist of reimbursement of actual custodial expenses/charges plus the following Tariff:**

<b>Net Assets</b>	<b>Tariff</b>
Upto Rupees One Billion	0.10% per annum of Net Assets whichever is higher.
Exceeding Rupees One Billion	Rs. 1 million plus 0.06% per annum of net assets on amount exceeding Rs.1 billion

## ANNEXURE “B”

## 1. Current Fee Structure:

## Current Level of Front-end, Back End Load and Management Fee

## “ABL Special Savings Fund- ABL Special Savings Plan - I”

UNITS	Front-End Load (%) *	Contingent Load	Back End Load	Management Fee (% p.a.)
Class “A” Units (Sale/Purchase Units)	0% to 1%	2% during 1st Year 1% during 2nd Year	Nil	0.5% p.a. during the life of Plan

\*0% to 1% Front End Load may be charged if the transactions are done online or through a website of the AMC.

<sup>1</sup>“ABL Special Savings Fund- ABL Special Savings Plan - II”

UNITS	Front-End Load (%) *	Contingent Load	Back End Load	Management Fee (% p.a.)
Class “A” Units (Sale/Purchase Units)	0% to 2%	Nil	Nil	0.21% p.a. during the life of Plan

\*Where transactions are done online or through a website, the load will be a maximum of 1.5% or as Commission may direct from time to time. However, management has discretion to waive or charge different level of load to different classes of investors.]

<sup>2</sup>“ABL Special Savings Fund- ABL Special Savings Plan - III”

UNITS	Front-End Load (%) *	Contingent Load	Back End Load	Management Fee (% p.a.)
Class “A” Units (Sale/Purchase Units)	0% to 2%	Nil	Nil	0.25% p.a. during the life of Plan

\*Where transactions are done online or through a website, the load will be a maximum of 1.5% or as Commission may direct from time to time. However, management has discretion to waive or charge different level of load to different classes of investors.]

<sup>3</sup>“ABL Special Savings Fund- ABL Special Savings Plan - IV”

UNITS	Front-End Load (%) *	Contingent Load	Back End Load	Management Fee (% p.a.)
Class “A” Units (Sale/Purchase Units)	0% to 1%	Nil	1% during 1 <sup>st</sup> year 0.5% during 2 <sup>nd</sup> year Nil after 2 year	0.5% p.a. during the life of Plan

\*Where transactions are done online or through a website, the load will be a maximum of 1.5% or as Commission may direct from time to time. However, management has discretion to waive or charge different level of load to different classes of investors.]

<sup>1</sup> Added vide 1<sup>st</sup> Supplemental Offering Document dated September 17, 2019

<sup>2</sup> Added vide 2<sup>nd</sup> Supplemental Offering Document dated September 27, 2019

<sup>3</sup> Added vide 3<sup>rd</sup> Supplemental Offering Document dated October 30, 2019



Standard Offering Document

<sup>4</sup>“ABL Special Savings Fund- ABL Special Savings Plan - V”

UNITS	Front-End Load (%) *	Contingent Load	Back End Load	Management Fee (% p.a.)
Class “A” Units (Sale/Purchase Units)	Nil	Nil	0% - 0.50%	0.20% p.a.

**2. Cut-Off Timing:**

- i. Current Cut-off Timing & Business Hours for dealing in Units:  
Every Dealing Day – 9:00 am to 4:00 p.m.
- ii. Current Cut-off Time for dissemination and announcement of NAV:  
Latest by 6:30 p.m. on the Dealing Day

**Note:**

Any change in the Business Hours/Cut-off Time shall be notified through website of the Management Company, under intimation to the trustee. However, any increase in Management Fee, Front End Load or Back end Load shall be implemented with prior approval of the SECP.

Further, Cut-Off Timings/Business Hours for the month of Ramadan shall be notified to Unit-Holders via the Company’s website.

<sup>4</sup> Added vide 4<sup>th</sup> Supplemental Offering Document dated February 25, 2021

## ANNEXURE "C"

## Distribution Details (Addresses of Management Company Investment Centers, Designated Branches of ABL and Other Distributors)

Distribution Network	
BMA Financial Services Limited - <a href="http://www.bmafs.com">www.bmafs.com</a>	
Head Office	Contact Numbers
Level 8, Unitower, I. I. Chundrigar Road, Karachi	UAN #: (92-21) 111-262-111 Fax #: (92-21) 246-4695
Branch Offices	Contact Numbers
<b>Lahore Office:</b> Office # 2, Level 2, Zohra Heights, 19-E, Main Market, Gulberg-II, Lahore	Tel #: (042) 357-88416-20 Fax #: (92-42) 357-88412
<b>Islamabad Office:</b> 104, 1st Floor, 82-East, Mohammad Gulistan Khan House, Fazel e Haq Road, Blue Area, Islamabad	Tel #: (92-51) 280-2351-2 & 4 Fax #: (92-51) 280-2356
Vector Consulting (Pvt.) Limited - <a href="http://www.vector.com.pk">www.vector.com.pk</a>	
Head Office	Contact Numbers
Suite No. 1011-13, 10th Floor, Saima Trade Towers, Tower B, I. I. Chundrigar Road, Karachi	Tel #: (92-21) 3227-5175-90 Fax #: (92-21) 3227-5193
IGI Investment Bank Limited - <a href="http://www.igiinvestmentbank.com.pk">www.igiinvestmentbank.com.pk</a>	
Head Office	Contact Numbers
7 <sup>th</sup> Floor, Suite 701-713, The Forum, G-20, Block 9, Khayaban-e-Jami, Clifton, Karachi	Tel #: (92-21) 111-234-234  Fax #: (92-21) 111-567-567, 3530-1729
<b>Lahore Office:</b> Ground Floor, 5 F.C.C., Syed Maratib Ali Road, Gulberg, Lahore	Tel #: (92-42) 111-234-234 Fax #: (92-42) 111-567-567
<b>Islamabad Office:</b> Mezzanine Floor, Razia Sharif Plaza, 90 – Blue Area, G-7, Islamabad	Tel #: (92-51) 111-234-234 Fax #: (92-51) 111-567-567
<b>Faisalabad Office:</b> 9 <sup>th</sup> Floor, State Life Building, Faisalabad	Tel #: (92-41) 254-0811-14, 254-0841-45 Fax #: (92-41) 254-0815
<b>Multan Office:</b> Mezzanine Floor, Abdali Tower, Abdali Road, Multan	Tel #: (92-61) 450-0180-81 Fax #: (92-61) 478-4403
Elixir Securities Pakistan (Pvt.) Limited - <a href="http://www.elixirsec.com">www.elixirsec.com</a>	
Head Office	Contact Numbers
8th Floor, Dawood Centre, M. T. Khan Road, Karachi	Tel #: (92-21) 111-354-947 Fax #: (92-21) 3569-4696

Standard Offering Document

Branch Offices	Contact Numbers
<b><u>Karachi Office:</u></b> Stock Exchange Office, 7th Floor, Room No. 714, KSE Building, Stock Exchange Road, Karachi	Tel #: (92-21) 3244-3445-6
<b><u>Lahore Office:</u></b> Office No. No. 2, Ground Floor, Rehman Business Centre, Gulberg 3, Lahore	Tel #: (92-42) 111-354-947 Fax #: (92-42) 3587-8237
<b><u>Islamabad Office:</u></b> House No. 68, Main Margalla Road, F-6/2 Islamabad	Tel #: (92-51) 227-2341-3 Fax #: (92-51) 227-2340
<b><u>Faisalabad Office:</u></b> 5th Floor, State Life Building, Liaquat Road, Faisalabad	Tel #: (92-41) 254-1001-4 Fax #: (92-41) 254-1005
Reliance Financial Products (Pvt.) Limited - <a href="http://www.reliancepakistan.com">www.reliancepakistan.com</a>	
Head Office	Contact Numbers
96/1, Street-13, Khayaban-e-Sehar, Phase 6, DHA, Karachi	Tel #: (92-21) 3584-6233
Invest Capital Markets Limited - <a href="http://www.investcapital.com">www.investcapital.com</a>	
Head Office	Contact Numbers
C3C, 12th Lane, Ittehad Commercial, Phase-II, Ext. DHA, Karachi	Tel #: (92-21) 111-111-097 Fax #: (92-21) 3531-3887
Branch Offices	Contact Numbers
<b><u>Karachi Stock Exchange Office:</u></b> Suite No. 704, KSE Building, Stock Exchange Road, Karachi	Tel #: (92-21) 3244-6334-5 Fax #: (92-21) 3244-6336
<b><u>Lahore Office:</u></b> 16 – A, Main Gulberg, Jail Road, Lahore	Tel #: (92-42) 3577-6701-08 Fax #: (92-42) 3577-6708
<b><u>Islamabad Office:</u></b> 301, Muhammad Gulistan Khan House, 82E, Blue Area, Fazl-e-Haq Road, Islamabad	Tel #: (92-51) 111-111-097 Fax #: (92-51) 227-5202
Pyramid Financial Consultants (Pvt.) Limited	
Head Office	Contact Numbers
518, Progressive Plaza, Beaumont Road, Karachi	Tel #: (92-21) 3563-8266-67
Foundation Securities (Pvt.) Limited - <a href="http://www.fs.com.pk">www.fs.com.pk</a>	
Head Office	Contact Numbers
Ground Floor, Bahria Complex 2, M. T. Khan Road, Karachi	Tel #: (92-21) 111-000-357 Fax #: (92-21) 3561-2262
<b><u>Lahore Office:</u></b> 11-F/1, Main Gulberg, Jail Road, Lahore	Tel #: (92-42) 3577-6821-29 Fax #: (92-42) 3577-6830
<b><u>Islamabad Office:</u></b> 1212, ISE Towers, Jinnah Avenue, Islamabad	Tel #: (92-51) 285-221-28 Fax #: (92-51) 289-5229
Metro Securities (Pvt.) Limited	

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<b>Head Office</b>	<b>Contact Numbers</b>
36-F, Block 6, P. E. C. H. S., Karachi	Tel #: (92-21) 3454-0270-3 Fax #: (92-21) 3454-0274
AL Habib Capital Markets (Pvt.) Limited - <a href="http://www.ahcml.com.pk">www.ahcml.com.pk</a>	
<b>Head Office</b>	<b>Contact Numbers</b>
GF-01, Techno City, Hasrat Mohani Road, Karachi	Tel #: (92-21) 3227-0808-13 Fax #: (92-21) 3227-0519-20
Cumberland (Pvt.) Limited	
<b>Head Office</b>	<b>Contact Numbers</b>
Suite No. 204, 2nd Floor, Unitower, I. I. Chundrigar Road, Karachi	Tel #: (92-21) 3241-2265-66 Fax #: (92-21) 3241-6791, 3242-7360
<b>Branch Office</b>	<b>Contact Numbers</b>
<b>Karachi Stock Exchange Office:</b> Room No. 642, 6th Floor, Karachi Stock Exchange Building, Stock Exchange Road, Karachi	Tel #: (92-21) 3242-4526, 3243-5050 Fax #: (92-21) 3243-4832
FundShop - Investment Solutions - <a href="http://www.fundshop.com.pk">www.fundshop.com.pk</a>	
<b>Head Office</b>	<b>Contact Numbers</b>
First Floor, 163, Street 4, Cavalry Ground, Lahore Cantt. Lahore	Tel #: (92-42) 3575-3449 Fax #: (92-42) 3587-1083
Icon Securities (Pvt.) Limited - <a href="http://www.iconsecurities.com.pk">www.iconsecurities.com.pk</a>	
<b>Head Office</b>	<b>Contact Numbers</b>
Suite 7001, 7th Floor Business Plaza Off. I. I. Chundrigar Road, Karachi	Tel #: (92-21) 3246-6710-19 Fax #: (92-21) 3246-6725
<b>Branch Office</b>	<b>Contact Numbers</b>
<b>Karachi Stock Exchange Office:</b> Room No. 147, 3rd Floor, Karachi Stock Exchange Building, Stock Exchange Road, Karachi	Tel #: (92-21) 3241-3123 Fax #: (92-21) 3243-7094
Khabeer Financial Services (Pvt.) Limited - <a href="http://www.khabeer.com.pk">www.khabeer.com.pk</a>	
<b>Head Office</b>	<b>Contact Numbers</b>
1st Floor, PIDC House, M. T. Khan Road, Karachi	Tel #: (92-21) 3566-2005, 3566-2009, 3521-6396 Fax #: (92-21) 3521-7725
Topline Securities Pakistan Limited - <a href="http://www.topline.com.pk">www.topline.com.pk</a>	
<b>Head Office</b>	<b>Contact Numbers</b>
306, Continental Trade Centre, Block 8, Main Clifton Road, Karachi.	Tel #: (92-21) 3530-3330 Fax #: (92-21) 3530-3349

**ANNEXURE "D"**

**FORMS OF ABL SPECIAL SAVINGS FUND**